

Town of Londonderry, Vermont

Selectboard Meeting Agenda

March 2, 2026

Regular Meeting– 6:00 PM

100 Old School Street, South Londonderry, VT 05155

1. Call Regular Meeting to Order
2. Additions or Deletions to the Agenda [\[1 V.S.A. 312\(d\)\(3\)\(A\)\]](#)
3. Minutes Approval – Meeting(s) of 02/17/2026
4. Selectboard Pay Orders
5. Announcements/Correspondence
6. Visitors and Concerned Citizens
7. Liquor Commission
8. Roads and Bridges
 - a. Updates
 - b. Approve Town/State Culvert Agreement (3178 Route 100)
9. Town Officials Business
 - a. Windham Regional Commission
 - i. Appoint Gary Kleiman as a Londonderry Representative to WRC
 - b. Town Hall Renovation Committee
 - i. Review and Approve Window Restoration Proposal
 - c. Planning Commission
 - i. Re-appoint Trevor Powers
10. Transfer Station/Solid Waste Management
 - a. Updates
 - b. Approve Non-profit waiver transfer slate
11. Old Business
12. New Business
 - a. Discuss snow removal at the Town Offices
13. Executive Session 1 V.S.A. § 313 (a)(2) Negotiating or securing of real estate purchase or lease options.
13. Adjourn

Posted and distributed on February 27, 2026

Meeting documents will be available at <http://www.londonderryvt.org/town/agendasminutes/> approximately 24 hours before the meeting.

Live video of meetings available at:

<https://www.youtube.com/user/GNATaccess>
<https://www.facebook.com/GNATtelevision>

Town of Londonderry, Vermont

Selectboard Meeting Agenda

March 2, 2026

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DRAFT
Town of Londonderry, Vermont
Selectboard

Meeting Minutes
Tuesday, February 17, 2026
Special Meeting - 6:00 PM
100 Old School Street, South Londonderry, VT 05155

Board members present: Tom Cavanagh, Martha Dale, and Taylor Prouty.

Board members absent: James Ameden and Jim Fleming.

Town Officials: Aileen Tulloch, Town Administrator; Sally Hesse, Selectboard Minute Taker; Allison Marino, Town Clerk; and Liam Elio, Mountain Towns Recreation Director.

Others in Attendance: Pam Spaulding and Amanda Fouda, GNAT-TV.

1. Call Regular Meeting to Order

Tom Cavanagh called the meeting to order at 6:03 p.m.

2. Additions or Deletions to the Agenda **[1 VSA 312(d)(3)(A)]**

There is need for an Executive Session at the end of the meeting, to be added as Agenda Item 11d.

Taylor Prouty moved to add an Executive Session subject to VSA 313 (A)(3) and VSA 313 (A)(1)(A) for personnel and contract matters, seconded by Martha Dale. The motion passed unanimously.

3. Minutes Approval - Meeting(s) of 02/02/2026

Martha Dale moved to approve the minutes of the Selectboard meeting of 02/02/2026, seconded by Taylor Prouty. The motion passed unanimously.

4. Selectboard Pay Orders

Martha Dale moved to approve the pay orders for payroll and accounts payable, seconded by Taylor Prouty. The motion passed unanimously.

5. Announcements/Correspondence

The following announcements were made by Town Administrator Aileen Tulloch:

- Allison Marino, Town Clerk, was accepted into the New England Municipal Clerks' Institute & Academy (NEMCI&A) program to pursue certification as a Municipal Clerk. Instruction includes one week of in-person classes in July, followed by online coursework. Full certification and accreditation are achieved after three years. Scholarships should cover the full cost of the course.
- Received and are in the process of recording all easements for the South Village Wastewater Project. Once recording is complete, permit application will be submitted. The project should go out for bid in early March.
- Elizabeth Labeau resigned from the Parks Board.

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- Pingree Park tennis court replacement RFP went out on Friday, February 13 with bids due March 5 at 2 p.m.
- Town Hall window restoration RFPs were due Friday, February 13, and 3 bids were received.
- Windham Regional Commission is holding a virtual public meeting on Tuesday, March 17th concerning Act 250 Tier 3 and Road Rule. Background information and Zoom link are on Town website under “News Items”.

The following correspondence can be found in the meeting packet:

- One liquor license event permit for 2/28/26 from Magic Mountain.

The following announcements were made by office staff:

- The Assistant Town Clerk has had a family emergency and will be out for foreseeable future so be aware that office is short-staffed.

6. Visitors and Concerned Citizens

a. Tim Jones

i. GMP Updates and Request

Tim Jones, Program Manager, Green Mountain Power, provided an update in advance of Town Meeting. He thanked the Town for its partnership on the Under the Mountain Road project, with specific appreciation for Road Foreman Josh Dryden. Jones noted the dry and dusty conditions encountered and requested feedback. He reported that the only other GMP project in Londonderry this year is Route 121, most of which is in the neighboring town of Windham.

Taylor Prouty noted that gravel was applied later than ideal, which may contribute to mud season challenges. While some residents expressed concerns, it was noted that once the Town road crew resumes regular maintenance, conditions should normalize. Appreciation was expressed for working with GMP. GMP committed to returning to address any issues once snow and ice conditions have cleared.

Pam Spaulding thanked Martha Dale for her years of dedication to the board and various committees. She announced that the Public Hearing for By-Laws is March 9, and she would like feedback before or at the meeting.

Martha Dale recognized neighboring town of Landgrove, which produced an Olympic Champion, Ben Ogden!

7. Roads and Bridges

a. Updates

Taylor Prouty gave the following updates:

- Many towns are facing salt shortages. Londonderry is not out, but there is not much left. There is currently at least 3 weeks lag for new salt delivery.

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- The salt and sand shed repairs should be complete in the next few days.

b. Excess Weight Permits Approval

Town Administrator Aileen Tulloch raised the option that the Selectboard grant authority to approve Excess Weight Permits for the entire calendar year, eliminating the need to bring each permit before the board. The Selectboard agreed with this approach and suggested that details be posted online so it is clear which organizations have been approved.

Martha Dale moved to authorize the Town Administrator to review and approve all Excess Weight Permits for the 2026 calendar year and report out to the Selectboard, seconded by Taylor Prouty. The motion passed unanimously.

c. Approve Town/State Culvert Utility Agreement (3178 Rte. 100)

The Village Wastewater Project is expected to be completed before the State addresses the culvert, as the State project has been delayed. The Department of Transportation and Chrissy Haskins want an agreement in place as the State will seek reimbursement to relocate lines during project. The agreement will go to the Town Attorney for review and be brought to next Selectboard meeting.

d. Review and Adopt Town Road and Bridge Standards

Road and bridge standards must be adopted each year. A few minor changes were made to ensure standards align with State standards, which helps with funding. Aileen Tulloch will get follow up with Meghan Brunk for feedback.

Martha Dale moved to adopt the 2026 Town Road and Bridge Standards, seconded by Taylor Prouty. The motion passed unanimously.

8. Town Officials Business

a. Assessor/Listers

i. Review and Approve Certificate of No Appeal

There have been no appeals this year. After Certificate is signed it will be posted in Grand List from last year.

Taylor Prouty moved to Approve the Certificate of No Appeal, seconded by Martha Dale. The motion passed unanimously.

b. Town Clerk

i. VHRP site visit

Town Clerk Allison Marino reported on the Vermont Historical Records Program tour of the vault last summer. This was the first inspection, and the full report is included in meeting packet. The Town passed the inspection with high marks and will be used as a benchmark for other towns. Several historical items were discovered, including a road map and leather book cover, and Marino will research how to preserve and display.

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Martha Dale suggested the Londonderry Arts and Historical Society or the Vermont Historical Society might have suggestions for preservation of some items.

ii. Minutes and Agenda Procedure Review and Approval

Town staff finalized the process for posting committee meeting minutes, which will simplify and clarify requirements for committee members. There was a question about the required timeframe for posting meeting minutes. Marino will verify and confirm that all minutes must be posted within five calendar days of the meeting date.

Martha Dale moved to Approve the Minutes and Agenda Procedure and authorize the Selectboard Chair to communicate the procedure to all Board and Committee Chair, seconded by Taylor Prouty. The motion passed unanimously.

c. Recreation Director

i. Parks Employee Job Description Approval

Changes were made to job description as the position no longer requires employee to have a reliable vehicle since a department truck is available.

Martha Dale moved to Approve the Parks Employee Job Description as written, seconded by Taylor Prouty. The motion passed unanimously.

9. Transfer Station/Solid Waste Management

a. Updates

None.

10. Old Business

a. Ratify Letter of Support decision of 02/02/26

Martha Dale moved to Ratify the 02/02/2026 decision to endorse a proposal to renew the FCC license for the Londonderry Volunteer Rescue Squad, and authorize Tom Cavanagh to sign, seconded by Taylor Prouty. The motion passed unanimously.

11. New Business

a. Wilder Memorial Library Transfer Station Waiver Request

It was noted the library does not need additional approval as they are on the list of approved organizations. It was suggested the list be reviewed by the Selectboard once a year. This item will be put on next meeting agenda.

b. Review and Approve Waites & Hendel PFAS proposal

An inspection of the old septage field for PFAS levels at the transfer station is required every year.

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Martha Dale moved to approve the proposal from Waites & Hendel to provide PFAS Groundwater Monitoring services at a cost not to exceed \$7,737 for 2025 and authorize the Town Administrator to execute any and all documents on behalf of the Town, seconded by Taylor Prouty. The motion passed unanimously.

c. Discuss possible tree donation

Wise Oak wants to donate a tree to the community for Arbor Day. The Parks Department did not have any need. Various sites such as the Prouty property, Aiken’s Corner, and Williams Park were discussed. The Tree Warden will be consulted for suggestions.

d. Executive Session

Taylor Prouty moved to enter Executive Session under 1 VSA 313 (a)(3) and 1 VSA 313 (a)(1)A the appointment or employment of evaluation or public officer employee and contracts and invite Town Administrator Aileen Tulloch to attend, seconded by Martha Dale. The motion passed unanimously.

Executive Session entered at 6:53 PM.
Executive Session ended at 7:07 PM

13. Adjourn

Taylor Prouty moved to adjourn the meeting, seconded by Tom Cavanagh. The motion passed unanimously.

The meeting adjourned at 7:08 PM.

Respectfully Submitted,

Sally Hespe, Town Minute Taker

Approved

LONDONDERRY SELECTBOARD

Chair, Tom Cavanagh

MEMO

TOWN OF LONDONDERRY

To: Selectboard
From: Allison Marino, Town Clerk
CC: Aileen Tulloch
Date: 2/18/2026
Re: DLL Applications

COMMENTS:

SC Distillation, LLC– Special Event Permit
3/3/2026 @ Upper Pass Lodge

AGS Vermont INC. (Londonderry Village Mkt) – Second Class

**STATE OF VERMONT
AGENCY OF TRANSPORTATION
UTILITY RELOCATION AGREEMENT**

**OWNER: TOWN OF LONDONDERRY
PROJECT NUMBER: LONDONDERRY ER P23-1(228)
EXPENDITURE ACCOUNT/SUBJOB NO.: P231228- 100
CONTRACT NUMBER: UT0349**

THIS AGREEMENT, made and concluded by and between the State of Vermont, acting through its Agency of Transportation, hereinafter referred to as the STATE, and TOWN OF LONDONDERRY duly organized and existing in the State of Vermont with its principal place of business at 100 Old School Street South, Londonderry, VT 05155 hereinafter referred to as the OWNER;

WITNESSETH:

WHEREAS, the STATE has programmed a highway project identified as Londonderry ER P23-1(228) which shall provide certain highway improvements on VT - 100 in the Town of Londonderry; and

WHEREAS, it is evident that adjustment to, and/or replacement of, the OWNER's facilities, hereinafter referred to as RELOCATION WORK, are required by proposed construction of said highway improvements.

THE STATE AND THE OWNER MUTUALLY AGREE:

Scope of the Work

That the RELOCATION WORK, detailed plans and estimates of which are attached hereto and made a part hereof, consists of:

- a. Preliminary engineering and associated costs described as follows:

Design of the temporary support or the design of the temporary bypass shall be done by the STATE acting through its highway prime contractor. The OWNER will review and approve the designs and submittals prepared by the STATE's Contractor.

- b. Right-of-way acquisition (easements, rights of entry, etc.), described as follows:

Any ROW necessary for temporary sewer bypass and services is the responsibility of the STATE, including repayment therefor.

- c. Construction work to be accomplished by the OWNER described as follows:

None

- d. Construction work to be accomplished for the OWNER by the STATE acting through its highway prime contractor, described as follows:

Installation of temporary support of Town owned Sewer force main during the culvert installation or construction of temporary bypass line, removal of sewer force main within the project area, reinstallation and reconnection of sewer line following the culvert installation, and removal of bypass line.

e. Quality control and on-the-job inspection of the work described in paragraph (d.) above, by the OWNER or a representative employed by the OWNER, shall be provided to assure the installation meets with the OWNER's approval. However, it should be expressly understood that the OWNER, or its representative, shall at all times work through the STATE's Engineer and not directly with the STATE's Contractor.

Payment

a. Reimbursement by the OWNER to the STATE will be based on unit bid prices and actual quantities installed as per the detailed plans and corresponding estimate of \$15,000.00 is attached hereto and made a part hereof.

b. Increases or changes in the scope and cost of the RELOCATION WORK shall only be authorized by a Supplementary Agreement, fully executed by the parties to this Agreement. Such Supplementary Agreement shall be supported by a detailed estimate of the cost changes.

Termination

That upon completion of the RELOCATION WORK and final payment of any money due under the terms of this agreement, this agreement shall terminate. Upon termination of the agreement, the relationship between the STATE and the OWNER with respect to the OWNER's facilities shall be in accordance with applicable State and

Federal laws and regulations governing the operation of utility facilities within public highways.

THE STATE AGREES:

That acting through its highway prime contractor, it shall perform the RELOCATION WORK described in the "Scope of Work" section (d) in accordance with the plans and specifications.

That the OWNER has the right to delete any or all of the proposed RELOCATION WORK and perform the work with its own forces.

That it shall require the highway construction project to be prosecuted at all times with reasonable care in accordance with the Standard Specifications for Construction, as modified by such special provisions as may be attached to the highway construction contract.

That the OWNER and its agents shall be granted access within the limits of the highway construction projects at all times during the life of the project for the purpose of quality control, operating, maintaining, relocating or reconstructing its facilities.

That the OWNER shall be notified at least twenty-four (24) hours in advance of a planned interruption to the normal usage of the OWNER's facilities.

THE OWNER AGREES:

That the plans for the RELOCATION WORK are based on standards which conform to or exceed the minimum requirements of all applicable National, State and Local codes and regulations and that the OWNER is solely responsible for the operation and maintenance of utility plant covered by or completed under this agreement in conformity with such standards.

To notify the STATE within three (3) weeks of receipt of bid prices of their intent to delete work from the STATE contract. If notification is not made within this time period, the OWNER will accept the actual costs based on bid prices.

To purchase all necessary rights-of-way and easements as are required to accommodate the RELOCATION WORK, and to secure such permits and approvals as are required. Copies of facsimiles of such rights, easements and approvals shall be

provided to the STATE for assurance of such instruments to its Contractor.

To provide quality control and on-the-job inspection of materials and construction methods used in the RELOCATION WORK described in the "Scope of Work", at no cost to the STATE, and to save the STATE free and harmless from any responsibility therefore, except where the STATE shall disregard written exceptions filed with the STATE by the inspector for the OWNER.

To notify the STATE of any substantial changes in the scope or character of the RELOCATION WORK as soon as the need for such change becomes apparent.

To maintain in good and safe condition its plant and facilities located within the project limits and to repair any property damage resulting from such maintenance to the satisfaction of the STATE.

To accept facilities constructed in the RELOCATION WORK described in the "Scope of Work" section (b) immediately upon completion and demonstrated capability of the system to function as intended.

This agreement shall be binding upon the successors and assigns of the respective parties hereto:

IN WITNESS WHEREOF, the parties to this agreement have executed the same this day _____, the STATE, by its Secretary of Transportation, and the OWNER by its authorized agent.

IN WITNESS WHEREOF:

OWNER:

BY: _____

(AUTHORIZED AGENT)

(TITLE)

STATE OF VERMONT
AGENCY OF TRANSPORTATION

BY: _____

SECRETARY OF TRANSPORTATION

CONSTRUCTION CONDITIONS

1. All communications between the OWNER, highway contractors, and any other parties having an interest in the highway construction contract shall be via the STATE's representative on the project, the Resident Engineer.

2. BUY AMERICA PROVISIONS

Buy America provisions, in accordance with Title 23, United States Code, Section 313 and Title 23, Code of Federal Regulations, Section 635.410 apply to the RELOCATION WORK covered by this Utility Relocation Agreement. All steel and iron products permanently incorporated into Federal-Aid projects shall be products that have been entirely manufactured within the United States. All manufacturing processes of the steel or iron material in a product (i.e., smelting and any subsequent process which alters the steel material's physical form or shape or changes its chemical composition) must occur within the United States to be considered of domestic origin. This includes processes such as rolling, extending, machining, bending, grinding, drilling and coating. Buy America requirements of Titles 23, Code of Federal Regulations, Section 635.410 are applicable to all Federal-Aid highway construction projects. The OWNER shall provide the UTILITIES & PERMITS UNIT with a written certification prior to performing any RELOCATION WORK pursuant to this Utility Relocation Agreement, confirming that only domestic steel and/or iron products will be used by OWNER for this project. Documentation Records proving this certification must be maintained by the OWNER for three (3) years after final payment under this agreement is made. This Buy America Certification may be subject to audit and may be used in any proceeding under the False Claims Act, Title 18, United States Code, Section 1020 and Title 23 Code of Federal Regulations, Section 635.119. Further, failure to comply with any Buy America requirements may jeopardize reimbursement of the RELOCATION WORK.

3. Prohibition of Russian Goods - The OWNER and its representatives are hereby notified that, pursuant to Vermont Executive Order No. 02-22, dated March 3rd, 2022, the purchase of Russian-sourced goods and goods produced by Russian entities (defined as institutions or companies that are headquartered in Russia or have their principal place of business in Russia) are prohibited.

4. All logs, trees, underbrush, slash, etc. resulting from clearing operations associated with relocation work shall be burned or otherwise disposed of by the OWNER or its agents, as directed by the Engineer.

5. Abandoned, unused or junk materials associated with the Relocation Work shall be disposed of by the OWNER in a manner approved by the Engineer, except that abandoned underground facilities shall become the property of the highway contractor, and may not be acquired by the OWNER or the STATE.

6. Material disturbed by the placement of underground facilities which will ultimately be located beneath the highway sub-grade shall be compacted as required by the highway construction contract and in a manner approved by the Engineer.

7. Maintenance of utility plants located within operational limited - access highway facilities must be conducted from outside the limited - access facility where it is reasonably possible to do so.

8. Project signing and traffic control shall be in conformance with the MUTCD, Agency of Transportation Standard E-119 and any additional signing or traffic control deemed necessary by the Agency of Transportation. (MUTCD available from the Superintendent of Documents, U.S. Government Printing Office, Washington, D.C. 20402.)

Committee Member Application

From noreply@revize.com <noreply@revize.com>

Date Thu 2/19/2026 8:54 AM

To Aileen Tulloch <townadmin@londonderryvt.org>

Name = Gary Kleiman

text-1767990066420 = gakleiman@gmail.com

Phone = 6179097092

Committee = Wiindham Regional Commission

resident = Yes

Why = I am looking to get some experience with town service in Londonderry and have significant planning experience in other jurisdictions, so WRC seems like a good fit for my experience.

Experience = 10 years with a Boston-based non-profit coordinating air policy/planning for multiple states in the Northeast US (including VT) so am familiar with the role of a multi-jurisdictional support agency like WRC. 6 years on planning board subcommittee, 5 years on planning board including serving as co-chair of committee developing the long-range plan for a town in Massachusetts.

Client IP = 216.212.78.107

Town of Londonderry, Vermont
100 Old School Street
South Londonderry, VT 05155
802-824-3356
www.londonderryvt.org

Request for Proposals (RFP): Town Hall Historic Window Restoration and Efficiency Work

Issued By: The Town of Londonderry

RFP NO: 2026-01

Issue Date: Monday, January 26th, 2026

Proposals Due: Friday, February 13th, 2026 at 5:00 PM

Contact for Proposal Submissions

Aileen Tulloch, Town Administrator
Town of Londonderry
100 Old School Street
South Londonderry, VT 05155
Phone: 802-824-3356, ext. 5
Email: townadmin@londonderryvt.org

Contact for RFP Questions

Anand Fedele, Assistant Planner, Municipal Project Manager
Windham Regional Commission
139 Main Street
Suite 505
Brattleboro, VT 05301
Phone: 802-257-4547, ext. 115
Email: afedele@windhamregional.org

1. Executive Summary

The Town of Londonderry (hereinafter “the Town”) is seeking qualified contractors to restore and weatherize the windows at the historic Londonderry Town Hall located at **139 Middleton Road, Londonderry, Vermont**. The primary objective of this project is to improve the energy performance of the windows, and balance additional priorities, such as historic preservation, aesthetics, and functionality. All renovation work described in this RFP must be complete or under contract for completion by September 30th, 2026.

2. Scope of Work

The following Scope of Work was developed using recommendations and analysis conducted in two technical reports:

1. Blower Door test/Envelope Study by BVH Integrated Services
2. Level II Energy Assessment by Salas O’Brien Dubois & King

At a minimum, contractors shall review these documents and use them as a starting point for their proposals. Copies can be obtained by emailing afedele@windhamregional.org.

2.1. Existing Window Conditions

The Londonderry Town Hall (built 1859) contains 25 exterior windows, which are old, excessively leaky, and in some cases, inoperable or operating poorly. The vast majority of these units are wood-framed, single-pane windows with spring-assisted sashes. The windows of greatest historical concern are the **twelve on the first floor and the attic 9-lite**. The remaining windows are assumed to be non-historic. Most windows have an approximate R-value of 1. Details are provided below. **Measurements provided in this RFP are for bidding purposes only**, and it is highly encouraged that potential bidders attend a site visit to better understand the conditions of the windows.

- a) **1st Floor, Reception Area (Front Zone):** 2 units, non-operable, ~44"x34", 1/1, reception area windows include leaded glass transoms (~44"x12").
- b) **1st Floor, Main Hall (Middle Zone):** 6 units, single-hung, ~45"x90", 6/6.
- c) **1st Floor, Backstage Area (Back Zone):** 2 units, single-hung, ~45"x90", 12/12.
- d) **1st Floor, Backstage Area, back wall (Back Zone):** 2 units, single-hung, ~40"x83", 12/12, one of these units requires muntin repair, back wall windows have exterior storms.
- e) **Attic Window (Front Zone):** 1 unit, ~28"x40", 9-lite.

2.2. Scope: Window Retention, Restoration, & Weatherization

- a) Field-measure all window units on-site; evaluate condition of each unit and check for alignment, water entry, and air sealing issues.
- b) Remove **historic sashes (first floor and attic)** and cover openings with weatherproof material. If historic units are being restored off-site, ensure safe transport.
- c) Retain sashes and muntins where possible. In cases where wood is rotted or otherwise damaged, make repairs using historically-appropriate techniques.
- d) Remove all deteriorated glazing, operating hardware, paint, and glass from historic window units. Original glass shall be retained to the extent possible, and replaced with in-kind materials as needed.
- e) Reglaze and repaint windows to match Town Hall historic profile (color to be confirmed at a later date); ensure tight seal between glazing compound/putty and each glass pane.
- f) At Town Hall, remove coverings over rough openings and reinstall original units, ensuring proper alignment, operability, waterproofing, and air sealing.
- g) Install/replace weatherstripping on all moving window components for historic window units.
- h) Provide precise window measurements to storm window manufacturer; storm windows shall be replaced/installed at **all 13 exterior window openings**.
- i) Contractors should propose and separately price an interior storm window product for consideration by the Town; the desired product shall be an HP-approved interior insert such as Indow Inserts, or a comparable alternative.
- j) Install the Town's selected storm window product.
- k) Seal gaps around the window frame and casing with caulk and backer rod, if necessary.

3. Submission Requirements

The Town will not be responsible for any expenses incurred during the preparation or submittal of responses to this RFP. All proposals become the property of the Town upon submission. At a minimum, submissions must contain the following components:

3.1. Contractor Information

The bidder's business name, address, and the name, phone number, and email of a primary contact.

3.2. References

List three references for governmental or non-profit clients you have worked with on similar projects in the past. Include the client's name, location, contact information, and provide brief project scopes/summaries (no more than 3 sentences for each summary).

3.3. Scope of Work

- Bidders shall provide a detailed **Scope of Work** outlining the recommended approach to completing the work as described.
- Responses shall include an **itemized list of materials and equipment** needed to complete the project; contractors shall provide warranty information on materials and labor.
- An **initial plan/schedule** for project work. Please provide us with basic information regarding your availability and timeline.

3.4. Cost Proposal

- A detailed **cost proposal** that contains itemized pricing for restoration of individual window units. Please identify and recommend a storm window manufacturer, and price this as a separate section of the cost proposal.

3.5. Licenses, Certifications, and Associations

The following licenses, certifications, and associations should be provided in response to this RFP. While not strictly required, the following items will be considered in the evaluation process and looked upon favorably:

- AAMA Certification
- AWDI Certification
- Relevant Associations with State Historic Preservation/Energy Efficiency Partners (Preservation Trust of Vermont, Efficiency Vermont Energy Excellence Network, etc.)

4. Additional Requirements

Proposals will clearly state and explain all costs associated with the services to be provided as defined in Section 2 of this RFP. The Town will not make advance, incremental or partial payments. All work/deliveries must be satisfactorily completed before being invoiced.

Before beginning any work, the Town's selected contractor shall register with the Vermont Secretary of State's Office to do business in the state of Vermont, if not already registered. The selected contractor shall also obtain insurance coverage that meets the requirements of the Standard State Provisions for Contracts and Grants. This coverage includes:

- **Workers Compensation:** The contractor shall carry workers' compensation insurance in accordance with the laws of the State of Vermont.
- **General Liability and Property Damage:** The contractor shall carry general liability insurance having all major divisions of coverage including, but not limited to:
 - Premises – Operations
 - Products and Completed Operations Personal Injury Liability
 - Contractual Liability
- The policy shall be on an occurrence form and limits shall not be less than:
 - \$1,000,000 Each Occurrence
 - \$2,000,000 General Aggregate
 - \$1,000,000 Products/Completed Operations Aggregate
 - \$1,000,000 Personal & Advertising Injury
- **Additional Insured:** The General Liability and Property Damage coverages required by this RFP shall list the Town of Londonderry as an Additional Insured.
- **Notice of Cancellation or Change:** There shall be no cancellation, change, potential exhaustion of aggregate limits or non-renewal of insurance coverage(s) without thirty (30) days written prior written notice to the Town.

5. Evaluation and Contract Award

5.1. Evaluation Procedure

- a) Proposals will be evaluated in accordance with the requirements stated in this request and the Town of Londonderry Purchasing Policy.
- b) The RFP Coordinator may contact the bidder for clarification of any portion of the bidder's proposal.

5.2. Evaluation Criteria

The Town will consider the following criteria when evaluating and selecting proposals:

- Price
- Clarity and completeness of the submitted proposal
- Bidder's ability to perform within the specified time limits
- Bidder's experience and reputation, including past performance for the Town of Londonderry
- Quality of the materials and services specified in the bid
- Bidder's ability to meet other terms and conditions, including insurance and bond requirements, if any.
- Bidder's availability to provide future service, maintenance, and support.
- Bidder's financial stability.

- Any other factors that the Town determines are relevant and appropriate in connection with a given project or service.

5.3. Notification to Bidders

The Proposal Submission Contact will notify the apparently successful Contractor of the Town's selection as soon as possible following the Selectboard's acceptance of the bid and awarding of a contract.

6. Timeline for Proposal Submission

RFP Issued: Monday January 26th, 2026

Site Visits: The Town will host an optional walkthrough for potential bidders at the Town Hall on Wednesday, February 4th, 2026 at 10:00 AM. RSVP by emailing the Municipal Project Manager at afedele@windhamregional.org.

Responses Due: Friday, February 13th, 2026 at 5:00 PM

There will be no public bid opening for bids received by the Town, but they will be reviewed by the Londonderry Selectboard at their next regularly scheduled meeting after the bid deadline.

7. Submission Instructions

- a) Bids should be submitted electronically to the following email address: townadmin@londonderryvt.org. Bids will also be accepted by mail or in person.
- b) All proposals must be submitted to the Town of Londonderry in care of the Proposal Submission Contact with reference to "RFP 2026-01 Town Hall Windows" in the email subject line, or on the envelope if submitted by mail or in-person. Any bid may be withdrawn in writing prior to the scheduled time for the opening of bids. Any bids received after the time and date specified shall not be considered. Bidders shall bid to specifications and any exceptions must be noted. A bidder submitting a bid thereby certifies that the bid is made in good faith without fraud, collusion, or connection of any kind with any other bidder for the same work, and that the bidder is competing solely on his/her behalf without connection with or obligation to any undisclosed person or firm.

[END OF DOCUMENT]



Valley Restoration, LLC.
Historic Plaster Solutions, LLC.

SteepleJacks and Historic Preservation
PO Box 665, Litchfield, CT 06759
MCO0903779
DCAMM 4729

Contractor Information

Valley Restoration LLC
254 South Lake Street
Litchfield, CT. 06759

Paul Bastiaanse
860-818-7022
Valleyrestoration@yahoo.com



Valley Restoration, LLC. Historic Plaster Solutions, LLC.

SteepleJacks and Historic Preservation
PO Box 665, Litchfield, CT 06759
MCO0903779
DCAMM 4729
CS-108467

February 9, 2026

Aileen Tulloch, Town Administrator
Town of Londonderry
100 Old School Street
South Londonderry, VT 05155
townadmin@londonderryvt.org
(802) 824.3356, ext. 5

Project Location:

Londonderry Town Hall
139 Middleton Road
Londonderry, VT 05155

After on-site inspection of the Londonderry Town Hall, we submit the following Proposal for the Historic Window Restoration and Efficiency Work on Windows noted in below schedule.

Scope of Work:

- Remove and label each sash. Sash to be restored off site in a controlled environment.
- Insert temporary weathertight plywood infill panels (painted white) into openings where sash have been removed.
- Carefully remove each pane of glass, label and set aside for reinstallation.
- Strip sash of old paint and putty using hand held steamers.
- Scrape, and sand sash to smooth solid substrate.
- Repair or replace any rot or damaged pieces of wood with epoxy resins, paste epoxies, and dutchman. Maintain muntin profiles as much as possible. ConServ 200 Epoxy to be used.
- Restore existing hardware with a process of cleaning and lubrication. Replace with like and kind if existing cannot be restored.
- All sash to receive two coats of self-priming Benjamin Moore Aura Exterior paint (per owner's color recommendations).
- Existing glass to be reinstalled and glazed with Sarco Putty – Multiglaze Type M. If glass is cracked and/or broken replace with like and kind.
- Install silicone bulb weather stripping per specifications.

- Restored sash will be reinstalled into existing restored frames and made operable and weathertight, excluding any work to interior and exterior casings.
- Measuring and installation of either exterior and/or interior storms (noted below) per owner's recommendations.

Window Schedule:

- 1st Floor, Reception Area (Front Zone): 2 units, non-operable, ~44"x34", 1/1, reception area windows include leaded glass transoms (~44"x12").
- 1st Floor, Main Hall (Middle Zone): 6 units, single-hung, ~45"x90", 6/6.
- 1st Floor, Backstage Area (Back Zone): 2 units, single-hung, ~45"x90", 12/12.
- 1st Floor, Backstage Area, back wall (Back Zone): 2 units, single-hung, ~40"x83", 12/12.
- Attic Window (Front Zone): 1 unit, ~28"x40", 9-lite.
***All lower sash except A & E to be made operable. Upper sash to be fixed.*

List of Materials/Equipment:

- ConServ Epoxy 200
- Sarco Putty – Multi-glaze Type M
- Benjamin Moore Exterior Aura Paint
- Silicone bulb weather stripping
- Equipment: Hand held steamers, metal scrapers, putty knives

TOTAL.....\$73,500.00

Add Alternate 1 (Exterior Storms).....\$5,900.00

- Exterior Lark 200 Storms for above window openings except windows A & E.
- Lark 200: Triple-track, interlocking Screen & Sash, weather stripped Sashes, marine glazed, overlap drip-cap header, butt joined master frame & heavy duty swivel keys.
- A&E to receive non-operable picture storms.

Add Alternate 2: (Interior Storms).....\$10,120.00

- Interior IndowONE Window Inserts (Standard)

Inclusions: General conditions (project coordination, meetings, reports, submittals, shop drawings, closeout, clean up, and quality control).

Exclusions: Restoration (including painting) of interior and exterior casings.

Terms of Payment

½ at the start of the project

½ upon Completion

Certificate of insurance will be provided before any work begins.
We follow all OSHA requirements concerning fall arrest system and employee safety.
EPA Certification for Lead Renovation R-I-91919-20-00030.
We will not interfere with any Town Hall activities or functions.

We have an extensive list of references. Please contact us for previously completed projects in your area. Thank you for the opportunity to quote on this project. Feel free to contact me at any time via cell 860-818-7022.

Paul Bastiaanse
Paul Bastiaanse
Valley Restoration, LLC.
SteepleJacks and Historical Preservation

Acceptance: _____

Date: _____



Valley Restoration, LLC. Historic Plaster Solutions, LLC.

SteepleJacks and Historic Preservation
PO Box 665, Litchfield, CT 06759
MCO0903779
DCAMM 4729

Qualifications

Projects

1. Tyringham Union Church 128 Main Road, Tyringham MA. 01264
Colonnade Restoration.
Holly Ketron PO Box 433 Tyringham MA 01264 hollyketron@gmail.com 413-243-2012
Cell 201-650-5660
Clark Green +BEK Architectural Design
\$113,190.00
2. Josiah Day House 70 West Street West Springfield MA. 01089
Phase 1: Structural shoring and main house exterior repairs.
Phase 2: Annex and interior repairs.
Sam DePergola 413-636-1616 samdeper15@gmail.com
Tigh & Bond
\$230,150.00
3. Church on the Hill UCC 169 Main Street Lenox MA.
Steeple Restoration
Davis Dyer 617-306-2306 davisdyer@gmail.com
\$169,938.00
4. Morris Historical Society Window Restoration
Ed Dorsett 860-782-1862
\$27,000.00
5. Killingworth Congregational Church Full Historic Restoration
Charles Smith 203-430-5887
\$350,000.00
6. Church of Christ Tashua Full Restoration
Martine Yourieff 203-526-0525
\$200,000.00

Architects

1. Robert Hurd, The Architects 860-402-6375
2. Kevin Chrobak, Juster Pope Frazier Architects 413-586-1600
3. Tom Gribbin, Noyes Vogt Architects (860) 526-2900

Historic Projects

1. Liberty Christian Center International Hartford CT. Rodney Powell 860-989-1974
2. West Haven Congregational Church, Christopher Vargo, 203-615-3906
3. First Congregational Church of Milford, Bill Doolittle, 214-205-2155
4. Farnum House Uxbridge Dave Moriarty MA. 508-282-7394
5. South Church Andover Andy Brien 978-479-9358
6. State of Vermont Fire Tower Restoration Okemo, Burke, Bear Mountains. Walter Opuszynski 802-522-6022
7. UVM Cupola Restoration
8. Newport RI Fire Headquarters 2020

Paul Bastiaanse

Paul Bastiaanse

Valley Restoration, LLC.

SteepleJacks and Historical Preservation

We are an Equal Opportunity/Affirmative Action Employer

PROPOSAL

Town of Londonderry
Town Hall Historic Window
Restoration & Efficiency
Work
802-824-3356
townadmin@londonderryvt.org



PROPOSAL #
HE2102
2/13/26

Job Site Info:
139 Middleton Road
Londonderry VT

Londonderry Town Hall Windows

Hunter Excavating agrees that all work will be performed in a professional manner according to all manufacturer recommendations in compliance with local and state code requirements. Prior to commencement of work there will be a pre-construction meeting to coordinate impacts of work and scheduling. A construction plan will be developed with a project manager from Hunter Excavating. Any other special accommodation requests outside original construction plan will be met. Weekly meetings will be coordinated by project manager to ensure customer satisfaction throughout project.

SCOPE OF WORK:

1. Mobilization of equipment and labor for duration of proposed work
2. Prep area around windows with floor & wall protection for lead remediation
3. Document* size and location of all 13 historical windows
4. Carefully remove sashes from all 13 historical windows openings; preserve window stops; all storage of windows and parts will be done on site
5. In cases where wood is rotted or damaged, bring to attention of Town contact and make agreed upon repairs using historically appropriate techniques*
6. Install plywood and plastic to weatherproof and seal openings
7. **(OPT A)** Remove window weights and infill pockets with injected foam*
8. Remove all deteriorated glazing, operating hardware, paint, and glass from historic window units
9. Repair & replace wood stiles, rails, and muntins where needed
10. Original glass shall be retained to the extent possible, or replaced with in-kind materials as needed
11. Reglaze and repaint windows to match historic profile (color to be confirmed at a later date); ensure tight seal between glazing compound/putty and each glass pane. Install period correct replacement hardware
12. Remove coverings over rough openings and reinstall original units, ensuring proper alignment, operability, waterproofing, and air sealing
13. Provide precise window measurements to Indow Windows
14. **(OPT 1)** Install interior window inserts at all 13 exterior window openings (see below for separate pricing and see addendum for full descriptions of options)*
15. Seal gaps around the window frame and casing with caulk and backer rod, if necessary
16. Ensure site is clean, free of debris and returned to original conditions

Total cost of proposed work includes Options A & 1.....\$61,230.28*

*There are 4 total options within this proposal. Options A vs. B are in regards to Step 7 insulating the windows. Options 1 vs 2 are in regards to the level of window inserts we recommend. See addendum for full details and different pricing on all Options.

*This proposal includes the exclusion for Step 5: we will document and discuss with the Town the extent of damage, if any, before proceeding to repair. These repairs will be billed on a Time & Materials basis.

*Documentation includes numbering and ordering all sashes, glass panels, and taking pictures to ensure correct reinstallation per window.

Schedule: we expect to start this project on June 15, we anticipate the work will take up to 5 weeks and finish on July 17. We can work with the Town to adjust to their needs.

Refer all questions to Nester Beckwith at 802-856-7165 or at nester@hunterexvt.com

Acceptance: Hunter Excavating, Inc. is hereby authorized to perform the work defined in this quote. Terms of this agreement are mutually agreeable. We stand behind the quality of our work with a one-year warranty covering all labor and materials from the date of completion.

X _____ Date _____

Thank you, we look forward to working with you!

.....

Addendum A: Options

Option A: \$250

Remove window weights, drill holes and infill pockets with injected foam per RFP.

Option B: +\$750

Drilling and foaming has some important drawbacks including:

- 1) If old weights are in contact with exterior wall, there is the potential for increased heat transfer and condensation issues
- 2) If not properly done, there can be voids in the foam application
- 3) Without seeing how much foam is applied, potential for over foaming, causing warping, and bowing of window frame which could affect sash installation

To avoid these issues with injection foam, the trim should be carefully removed, window weights removed, spray foamed properly, and trim re-installed.

Option 1: 13 Indow Standard Window Insert: \$8,553.72

- Draft blocking & climate control
- 20% average energy savings
- Up to 50% noise reduction
- Prevent condensation
- Block pollen, smoke & more
- Easy installation & removal
- Limited Lifetime Warranty

Option 2: 13 Indow Commercial Window Insert: +\$3,665.88

Commercial Window Inserts have the same characteristics as Standard, but in addition offer:

- Scratch-resistance
- Holds up to commercial cleaners
- Up to 70% noise reduction

Addendum B: References

1) Town of Londonderry, 100 Old School Street, S. Londonderry, VT 05155
Tina Labeau, Treasurer, 802-824-3356 treasurer@londonderryvt.org
Nester Beckwith was the site supervisor for the Town of Londonderry Town Office Renovation. He managed his team to complete a full energy retrofit of entire building. A component of the project included preserving historical windows.

2) Hilltop Montessori School, Non-profit Independent School, Brattleboro, VT 05301
Tamara Mount, 802-246-7983, tmount@hilltopmontessori.org
Nester Beckwith was the onsite Manager for installation and integration of three picture windows in SIP's system. Maintaining structural integrity and focusing on energy efficiency. Installation was seamless and well managed.

3) Windham Windsor Housing Authority Project, 68 Birge Street, Brattleboro, VT 05301
GPI Construction 802-257-7839
Worked under GPI Construction on three renovations projects: 188 Canal Street, 41 Oak Street and 15 Spring Street. Project included retrofitting historical windows to bring in compliance with energy code. Preservation and structural integrity were maintained. Remediation of lead and safety procedures were followed.

Addendum C: Lists of Equipment and Materials

Safety and Personal Protective Equipment (PPE)

- P100 Respirators/Dust Masks: Essential for protecting against lead dust and paint fumes.
- Safety Glasses/Face Shields: To protect eyes from debris, chemicals, and dust.
- Heavy-duty/Leather Gloves: For handling glass, sharp tools, and chemicals.
- Dust Extraction System/HEPA Vacuum: For safely managing and cleaning up lead-containing dust and debris.
- Disposable Coveralls: To prevent bringing lead dust into your home or vehicle.

Containment and Setup

- Plastic Sheeting: 6-mil plastic sheeting to cover floors and seal off work areas.
- Tape: Duct tape or painter's tape to secure plastic sheeting.
- Warning Signs: Lead Warning Signs to restrict area access.

Lead Removal Tools

- HEPA Vacuum: Essential for cleaning dust; do not use a standard household vacuum.
- Wet Scrapers/Wire Brushes: Hand tools for removing paint while minimizing dust, used with water sprayers.
- Wet/Dry Sanders: Equipped with HEPA vacuum attachments.

Cleaning and Disposal

- Specialized Cleaners: D-Lead detergent, hand soap, and surface cleaners.
- Disposable Towels/Rags: For wet wiping surfaces.
- Disposal Bags: Heavy-duty bags to seal contaminated materials.

Removal Tools

- Pry Bars/Trim Removal Tools: To gently loosen and remove interior and exterior trim and the window sash from the frame.
- Utility Knife: Useful for breaking the paint or caulk seal around the window and cutting sash ropes.
- Screwdriver/Pliers: For removing hardware and pins connecting brackets to the casement.
- Hammer: Used in conjunction with other tools for prying or chiseling.
- Reciprocating Saw/Hand Saw: May be needed to cut the frame if it is being fully replaced, but usually only for modern window removal or significant damage.

Refinishing and Repair Tools

- Heat Gun/Infrared (IR) Paint Remover/Portable Steam Stripper: To soften old paint and glazing putty for removal. IR removers and steamers are often preferred as they minimize the risk of fire and lead dust exposure compared to traditional heat guns.
- Paint Scrapers (assorted shapes, including a five-way or boomerang scraper): For scraping away softened paint and putty without damaging the wood or glass.
- Putty Knife/Glazing Knife: To remove old glazing putty and apply new.
- Chisel: For removing old paint from corners, rotten wood, or separating putty from the wood frame.
- Glazing Point Pliers/Glazing Point Driver: To remove old glazing points (small metal triangles that hold the glass in place) and insert new ones.
- Sandpaper/Sander: For smoothing wood surfaces after stripping and repairs.
- Wire Brushes/Detail Tools (e.g., dental picks): For cleaning intricate details and hard-to-reach areas.
- Sash Clamps: To hold the window sash securely in place while you work on it.
- Brushes/Rollers: For applying wood filler, primer, and finish paint.

Materials

- Glazier's Putty (Window Putty): For setting the glass panes back into the sash.
- Wood Filler/Epoxy
- Primer and High-Quality Paint/Finish: To seal and protect the wood frame.
- Weatherstripping: For improving energy efficiency and creating an airtight seal upon reinstallation.
- Frame Screws/Fasteners: For securing the frame during reinstallation.
- Silicone Sealants/Caulk: For perimeter sealing and interior gaps.

Window

- Inlow Standard or Commercial Grade Window Inserts
- Historic Glass Panel
- Wood Mutin Repair Material
- Period correct solid brass sash window spring bolts



Declares that

Nester Beckwith

HE-101

has achieved status as a

CERTIFIED INSTALLER

and has met the requirements of the American of Window and Door Institute

**INSTALLATION CERTIFICATION PROGRAM
FOR REPLACEMENT WINDOWS**

*in compliance with the AWDI Residential Window and Door Installation Guideline -
Version 21 and the National Installation Guidelines for the following Products:*

**PREMIUM VINYL WINDOW
and DOOR SYSTEMS**

THIS CERTIFICATE WILL EXPIRE: February 28, 2027




EXECUTIVE DIRECTOR - AWDI



EVERGREEN ENVIRONMENTAL

345 MAY FARM RD ▲ BARTON, VT ▲ 05822 ▲ (802) 239-4696

www.evergreenehs.com

Certificate of Attendance & Successful Completion

Renovator – English

Per 40 CFR Part 745.225

Nester Beckwith

32 Marlboro Ave

Brattleboro VT 05301

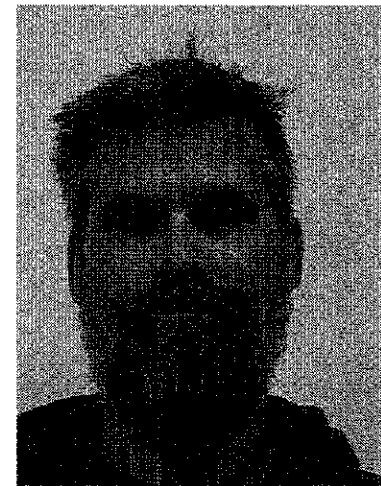
Certificate # R-I-19630-23-00142

Course Date: 05/18/2023

Examination Date: 05/18/2023

Expiration Date: 05/18/2028

Terese Churchill, CIH #9492, Principal Instructor





Nester Beckwith

has successfully completed the

Water, Air, and Thermal Continuous Control Layers

May 12 and May 19, 2022

Presented by

Sustainable Energy Outreach Network

at

Windham Regional Career Center

Guy Payne
Executive Director, SEON

Steve Sebastian, Instructor
The Building Science Guild



Nester Beckwith

has successfully completed the

Basics of High Performance Building

March 1 and March 8, 2022

Presented by

Sustainable Energy Outreach Network

at

Windham Regional Career Center

Guy Payne
Executive Director, SEON

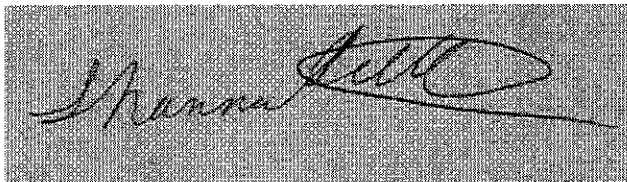
Peter Yost, Instructor
Principal, Building-Wright

Nester Beckwith
has successfully completed
OSHA 30 Hour Construction

Conducted at

The Richards Group, Brattleboro, VT

As an OSHA authorized trainer, I verify that I have conducted this OSHA outreach training class in accordance with OSHA Outreach Training Program requirements. I will document this class to my authorizing OSHA training organization. Upon successful review of my documentation, I will provide each student their completion card within 90 days of the end of the class.



By: Shannon Prescott Trainer ID 1394

The Richards Group, 48 Harris Place, Brattleboro, VT 05301

sprescott@therichardsgrp.com, (800) 222-6016 ext 1615

Completion Date: May 20, 2022

Town of Londonderry

Tina Labeau, Treasurer

100 Old School Street, S. Londonderry, VT 05155 | 802-824-3356 treasurer@londonderryvt.org

February 10, 2026

I had the pleasure of working with Nester Beckwith while he served as Construction Manager for the Londonderry Town Office project from August 2024 through May 2025.

Throughout the project, Nester was consistently professional, organized, and reliable. He kept us informed on a daily basis regarding work schedules and project progress, which made communication smooth and expectations clear at all times. His attention to detail and commitment to keeping the project on track were greatly appreciated.

I would highly recommend Nester Beckwith for any construction management role and would be happy to work with him again in the future.

Sincerely,

Tina Labeau

HILLTOP MONTESSORI SCHOOL

99 Stafford Farm Hill
Brattleboro, VT 05301



February 10, 2025

To Whom It May Concern,

I am pleased to offer this letter of recommendation for Nester Beckwith in connection with a window installation project at Hilltop Montessori School. From start to finish, Nester demonstrated a high level of technical skill, professionalism, and thoughtful project management.

The installation involved working with existing Structural Insulated Panels (SIPs), which required careful planning and precision. Nester demonstrated a strong understanding of how to integrate the new window seamlessly into the existing SIP construction, ensuring structural integrity while achieving a clean, well-finished result that matched perfectly with the existing windows.

A component of the project focused on energy efficiency, and Nester exceeded expectations in this area. The window was installed with close attention to air sealing, insulation, and proper SIP panel alignment, all of which contribute to improved thermal performance and long-term energy savings. The end result reflects both craftsmanship and a clear understanding of building science principles.

In addition to the quality of the physical installation, Nester managed the project efficiently and responsibly. Communication was clear and timely, scheduling was well organized, and the work was completed as promised. Any questions or considerations that arose during the project were handled proactively and professionally.

I would confidently recommend Nester Beckwith for window installation projects and detailed project coordination. His skill set and reliability make him an excellent choice for high-performance building projects.

Sincerely,


Tamara Mount
Head of School

Hilltop Montessori School's Mission is to practice responsible independence in a caring community of curious, critical thinkers and thoughtful citizens.

HILLTOP MONTESSORI SCHOOL

99 Stafford Farm Hill
Brattleboro, VT 05301



2/11/26

To Whom It May Concern,

It is a pleasure to recommend Nester Beckwith for any high-end residential construction or specialized decking project. Nester completed a complex second-story deck installation for Hilltop Montessori School, and his performance from technical execution to site management was exemplary.

This was not a standard "hammer and nails" project. It required a sophisticated understanding of structural integrity and moisture management. Nester expertly managed the installation of:

- **Shelf-joiner pier systems** for a second-story support.
- **Integrated drainage and ballast systems** to ensure long-term durability and functionality.
- **Premium composite decking** with a high-quality, seamless finish.
- **Double glass door installation** with resealing, insulation, and electrical component relocation

What set Nester apart from other contractors I have worked with was his mindfulness of the environment. Our project required working around active school hours. Nester and his team were incredibly respectful of the students and tenant, maintaining a clean, quiet, and safe job site. Furthermore, he took the lead on the permitting and inspection process, navigating the bureaucracy effortlessly and ensuring every detail met code.

The true test of a contractor's character is how they handle a "hiccup." Shortly after completion, we noticed ice forming within a component of the system. Nester responded immediately. He didn't deflect; he accurately identified a faulty manufacturer component and replaced it quickly to prevent any further issues.

Nester is a rare find: a contractor who is as friendly and approachable as he is technically proficient. He manages his staff with clear direction and treats the client's property with genuine respect.

I would hire Nester again without hesitation for any construction project and professional project management.

Sincerely,

Tamara Mount

Head of School
Hilltop Montessori School's Mission is to practice responsible independence in a caring community of curious, critical thinkers and thoughtful citizens.

Scope of Work:

Project:

Restore 13 existing historic windows to full operational and aesthetic condition while preserving original materials and architectural integrity. All work will prioritize repair and comply with historically appropriate techniques.

Preservation:

Retain and preserve all original materials where feasible.
Match original materials, dimensions, profiles and details when replacement is necessary.
Use reversible repair methods whenever possible.

Window Restoration Procedure:

Photograph and document each window condition.
Label all sashes for reinstallation.
Assess for lead paint and implement safe practices.
Remove window stops preventing damage and label for reinstallation.
Remove upper and lower sashes and move them off site.
Preserve original trim and casing.
Remove sash weights if present and document existing balance system.
All paint will be removed off site with steam and infrared.
No heat guns or open flame will be used.
No abrasive sanding or blasting will be used.
All glazing will be removed.
Preserve historic glass.
Any broken glass will be replaced with historic glass.
Minor wood decay will be treated with epoxy consolidant.
Dutchman repairs will be used for deteriorated sections.
Replace missing muntin of one window with custom built muntin to match other sashes.
Windows will receive a penetrating wood treatment.
Traditional linseed oil putty will be used for glazing.
Primer all windows with an oil primer.
Paint all windows with latex paint.
Reinstall upper and lower sashes.
Reinstall hardware.
Reinstall sash weights if applicable.
Reinstall window stops.
Ensure smooth operation.

Town of Londonderry, Vermont
Application for Appointment to Town Boards, Commissions, Committees and Officer Positions
Complete this form if you are interested in being appointed to a public body or Town Officer position.

Nominee Contact Information

Name: TREVOR POWERS Date: 1-26-2026
Street Address: 5256 VT-11 LONDONDERRY, VT. 05148
Mailing Address (if different): _____
Preferred Phone: 802-342-7871 Alternate Phone: _____
Email address: powersderrypl@gmail.com

Indicate board/commission/committee or officer position in which you are interested in being appointed:

PLANNING Commission

Please indicate your appointment status (Mark with an X)

- Incumbent appointee.** You may leave the information requests below blank.
- Not presently an appointee.** Please complete the following:

1. Please list any prior experience serving on any public boards, commissions, committees or public offices (and approximate dates):

2. Please list any other experience that may be pertinent to the board, commission, committee or office on which you are requesting to serve.

3. Please provide a brief statement describing your interest in serving the Town of Londonderry.

4. Please list any professional qualifications (if applicable).

Attach any additional information to this application and return to the Town Administrator at 100 Old School Street, South Londonderry, VT 05155 or townadmin@londonderryvt.org.

Name	Contact	Street	City	State	Zip
Londonderry Cemetery Commission		100 Old School Street	South Londonderry	VT	05155
Town of Landgrove	Chrystal Cleary, Town Clerk	88 Landgrove Road	Landgrove	VT	05155
Town of Peru		PO Box 127	Peru	VT	05152
Second Congregational Church	Rev. Laurie Krooss Mullen	2051 No. Main St.	Londonderry	VT	05148
Town of Weston		PO Box 98	Weston	VT	05161
Windham Volunteer Fire Co		290 White Rd	North Windham	VT	05143
The Little School		8 Lawrence Hill Rd	Weston	VT	05161
Kinhaven Music School		354 Lawrence Hill Rd	Weston	VT	05161
Champion Fire Company #5		PO Box 5	South Londonderry	VT	05155
Londonderry Arts & Historical Soc.		PO Box 366	Londonderry	VT	05148
Phoenix Fire Company #6		PO Box 20	Londonderry	VT	05148
Thrifty Attic	Sally Waite	15 Landgrove Rd	Landgrove	VT	05148
Wilder Memorial Library		24 Lawrence Hill Road	Weston	VT	05161
Town of Windham		5976 Windham Hill Rd	Windham	VT	05359
The Fourth Corner Foundation	Robert F. Shannon	578 Hitchcock Hill Rd.	Windham	VT	05359
The Collaborative		91 VT Rt. 11	Londonderry	VT	05148
First Baptist Church		PO box 278	South Londonderry	VT	05155
LVRS		PO Box 911	Londonderry	VT	05148
Weston Priory	Brother Augustine	58 Priory Hill Road	Weston	VT	05161
Weston Community Association	Patrick Walsh	12 Park St	Weston	VT	05161
Windham Congregational Church		26 Harrington Rd	Windham	VT	05359
Windham Community Organization		5976 Windham Hill Rd	Windham	VT	05359
Neighborhood Connections		PO Box 207	Londonderry	VT	05148
South Londonderry Free Libraru		PO Box 95	South Londonderry	VT	05155



Becca
BALINT
US REPRESENTATIVE  VERMONT

Office of Congresswoman Becca Balint
FY27 Appropriations Community Project Funding Guide
February 2026

Dear Vermont Neighbors,

Thank you for your interest in the FY27 Community Project Funding Process. On February 25th, the U.S. House Appropriations Committee announced it will begin accepting requests from Members of Congress for Community Project Funding (CPF) for Fiscal Year 2027.

This funding will support specific, worthwhile projects across the country. Applications from Vermont state government entities, municipalities, local government entities and 501(c)(3) non-profit organizations (in some accounts) will be submitted to the Appropriations Committee to be considered for FY27 funding.

This guide will help you determine your project eligibility. While the Appropriations Committee has maintained similar eligible program accounts and committee guidance to FY26, there have been some notable changes. 1) Projects can now be considered in the Labor, Health and Human Services, and Education account, and 2) non-profits are no longer eligible recipients in the following accounts:

- Housing and Urban Development - Economic Development Initiative;
- Agriculture, Rural Development, Food and Drug Administration with several exceptions;
- Commerce, Justice, and Science with one exception for DOJ Byrne Justice;

Please carefully review this document, as well as the Committee guidance linked under each account below, to understand how these changes might impact your application.

To apply for FY27 CPF, please complete the [form](https://forms.office.com/g/LkapKJZZv8) (https://forms.office.com/g/LkapKJZZv8) on my website [balint.house.gov](https://www.balint.house.gov), **by 5pm on Monday, March 2nd, 2026.**

If you are selected to move on to the next phase of the application process, my office will be in touch to get more detailed information about your project. Our deadlines are coming up very quickly. Please be ready to gather the necessary information, including letters of community support, as soon as possible. Senate Appropriations has slightly different rules and timelines for their process; I encourage you to reach out to Senator Sanders and Welch's offices as well.

I anticipate that my office will receive many more requests for funding that can be fulfilled. New this year, **Members of Congress can submit twenty CPF requests for FY27.** Please also be aware that because the final determinations on funding are subject to enactment of a FY27 appropriations bill, Members cannot guarantee which, if any, projects are funded, nor at what funding level.

My team and I are here to help you navigate this process. Please do not hesitate to reach out to my office with any questions about this guide.

Sincerely,

Becca Balint
Member of Congress

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Community Project Funding Process Overview

1. Appropriations accounts are listed in alphabetical order below.
2. Prospective FY27 Community Project Funding (CPF) applicants review this guide, as well as the guidance specific to the relevant accounts, and determine whether they have a project eligible under one of the accounts described below.
3. Applicants submit FY27 CPF initial reques by **5pm on MONDAY, MARCH 2nd**, via balint.house.gov: [form](https://forms.office.com/g/LkapKJZZv8) (https://forms.office.com/g/LkapKJZZv8)
4. Applicants gather the application materials described for the account in which they are applying for funding. Details about what to include in the application materials can be found below. Examples of documentation of community support can be found in General CPF Guidance on the following page.
5. If selected to move on to the next phase in the application process, you will be asked to submit additional information to Congresswoman Balint's office by **12pm on MONDAY, MARCH 9th**.
6. Congresswoman Balint's office vets projects based on eligibility and community impact.
7. Congresswoman Balint selects 20 projects to submit to the House Appropriations Committee, which will make the final determinations about project eligibility and what, if any, funding a project will receive. A list of submitted applications will be posted on Congresswoman Balint's website at balint.house.gov
8. The House Appropriations Committee will release its FY27 legislation, likely in early summer. In order for a project to be funded, FY27 funding legislation must pass the House and Senate, and be signed by the President.
9. If FY27 funding legislation is enacted, Congresswoman Balint's office will be in touch with applicants to let them know whether their project was funded, and at what level.
10. **Successful applicants will need to apply for the appropriated funding through the agency that administers that account and are responsible for working with the agency to ensure the project is in compliance and meets all requirements, including any required matching funds.**
11. Congresswoman Balint's staff will be available to assist with questions and interfacing with the agency.

General Community Project Funding Guidance for FY 2027

In planning your application for funding, please keep the following in mind:

- Cap on Overall Funding: The total amount for Community Project Funding in House Appropriations bills will not exceed one half of one percent of discretionary spending.
- Cap on Member Requests: Members may submit a maximum of 20 requests across bills.
- No Memorials, Museums, or Commemoratives: Memorials, museums, and commemoratives (i.e., projects named for an individual or entity) are not eligible for Community Project Funding.
- Limitations and Exceptions: Each account has its own eligibility requirements for funding. Applicants should review the account guidance carefully to understand if the recipient entity and the proposed use of funds meet those specific requirements.
- Stewardship Requirements: Funded projects will follow applicable requirements in the authorized programs that support good stewardship of taxpayer dollars. For example, programs may require a non-federal cost share and participation in program audits.
- Ban on For-Profit Recipients: Project funding may not be directed to for-profit recipients. Members may request funding for State, local, or tribal governmental grantees and certain eligible non-profits, as allowed under federal law and subcommittee guidance.
- No Financial Interest: Members must publicly certify that they and their immediate family have no financial interest in the projects they request. “Immediate family” for this purpose includes a father, mother, son, daughter, brother, sister, husband, wife, father-in-law, or mother-in-law.
- Demonstrations of Project Merit and Support: Requests must satisfy every requirement laid out by the House Appropriations Committee. Most importantly, each request must include demonstrated community support. You will be required to submit evidence of community support, including (but not limited to):
 - Letters of support from elected community leaders;
 - Press articles highlighting the need for the specific project;
 - Resolutions passed by city councils or boards;
 - Projects listed on community development plans, state intended use plans, and other publicly available planning documents; or
 - Support from local newspaper editorial boards, etc.

Agriculture, Rural Development, Food and Drug Administration, and Related Agencies

LINK to Full Appropriations Guidance: <https://appropriations.house.gov/sites/evo-subsites/republicans-appropriations.house.gov/files/evo-media-document/ag-fy27-ag-prog-lang-cpf-request-guidance.pdf>

General Guidance

All CPF requests must meet applicable eligibility requirements for the program in which the request is made, including underlying statutory and regulatory requirements (most notably applicable cost share requirements and eligible activities). **Please note, nonprofit entities will not be eligible for FY27 CPF project consideration (with the exception of fire stations).** Any CPFs that are funded in an appropriations bill will need to apply to USDA for the award. The application will be reviewed for compliance prior to official award.

To ensure your projects meet eligibility requirements for the Rural Development and Natural Resources Conservation Service accounts, you must consult with your respective State Rural Development or State Conservation office which can be found here:

- Rural Development: <https://www.rd.usda.gov/about-rd/state-offices>
- Natural Resources Conservation Services: <https://www.nrcs.usda.gov/conservationbasics/conservation-by-state/state-offices>

Here are the specific pieces of information needed for the Agriculture bill:

1. The website address of the proposed recipient.
2. For Rural Development projects, has the recipient secured non-federal funds to meet the cost share requirements?
3. For Rural Development projects, what is the federal cost share / grant amount being requested for the project?
4. For Rural Development projects, what is the total project cost?
5. For Rural Development projects, will this project be phased?
6. For Rural Development projects, is the project for an eligible purpose and does it meet all eligibility requirements, with the exception of any Median Household Income requirements, under current law?
7. Does the entity plan to make grants to other entities from the funds provided and, if so, to whom?
8. Why is the project a priority for the district? Briefly explain the community benefits.
9. Has the project received federal funding before and, if so, how much, when, and from which agency or agencies and program(s)?
10. Have you contacted the State Rural Development Office/State Conservation Office to discuss the project and confirm eligibility? (If not, it is required to ensure project eligibility.)
11. With limited funding, if the project cannot be fully funded and must be significantly 5 reduced, is it still a viable project and is that acceptable to the recipient? [yes/no]
12. For ARS B&F only, is it an existing USDA owned and operated facility? (It must be, in order to be eligible.)
13. For ARS B&F only, what is the estimated start date of the project? How soon could the feasibility/engineering design phase commence? [mm/yy]
14. For ARS B&F only, does the project have distinct and separable phases?

15. For ARS B&F only, what is the estimated completion date of the project? When does completion of construction occur? [mm/yy]
16. For Conservation Operations requests only, briefly describe how the project will reduce soil erosion, enhance water supplies, improve water quality, increase wildlife habitat, or other objectives that will help conserve, maintain, and improve natural resources.
17. For Water and Waste requests only, provide relevant information, such as the number of households, businesses, or farms that would be served.

Additional guidance on Community Project Funding requests for eligible accounts:

Agriculture, Rural Development, Community Facilities Grants

Grants to purchase, construct, or improve essential community facilities, to purchase equipment, and pay other related project expenses. Examples of eligible projects include but are not limited to: town halls, police or fire departments, and public works vehicles.

- Project requests for non-essential facilities such as community gardens or museums will not be considered.
- Priority will be given to essential projects, such as those focused on public health and safety.

Any project must serve a rural area as specified in 7 CFR 3570.53 (rural areas including cities, villages, townships and Federally Recognized Tribal lands with no more than 20,000 residents). **Except for fire stations, nonprofits will not be eligible for CPF project funding.**

The Member's request must demonstrate community support. Members should ensure that their request provides the most complete description of the project as possible. Submissions should include details on all proposed use of funds, activities that will occur, timeline, and detailed information on the complete service territory.

Such requests are also subject to non-federal cost share requirements specified in 7 CFR 3570.63(b).

Community Facilities grants cannot be used to:

- pay initial operating expenses or annual recurring expenses,
- refinance existing debt,
- pay interest,
- build or repair facilities in non-rural areas, or
- pay for construction costs of facilities that will be used for commercial rental space.

The State Rural Development Office is a valuable resource to answer program questions, including eligibility and non-federal cost share requirements.

For fiscal year 2026, the average Community Facilities CPF award was about \$1.1 million

Department of Agriculture, Rural Development, Distance Learning and Telemedicine Grants

The Distance Learning and Telemedicine program (DLT) helps rural residents better utilize the enormous potential of modern telecommunications and the internet for education and healthcare, two critical components of economic and community development. The DLT program helps rural communities acquire the technology and training necessary to connect educational and medical professionals with students, teachers, and patients in rural areas.

Grants may be used for audio and video equipment, broadband facilities that support distance learning or telemedicine (not actual broadband), computer hardware or network components/software, and acquisition of instructional programming.

Any requests are subject to all regulations governing the program which can be found at 7 CFR Part 1734. The program requires a 15% match that cannot come from another Federal source. Members are strongly encouraged to provide as much detail as possible on how the award will be utilized, what equipment or service will be acquired and any information on population(s) served. The program is intended to serve rural areas with populations of 20,000 or less. **Please note for FY27, nonprofit recipients will not be considered.**

The State Rural Development Office is a valuable resource to answer program questions, including eligibility.

For fiscal year 2026, the average DLT CPF award was \$1,200,000

Department of Agriculture, Rural Development, Water and Waste Disposal Grants

The Water and Waste Disposal Grant Program may be used to finance the acquisition, construction or improvement of drinking water sourcing, treatment, storage and disposal; sewer collection, transmission, treatment and disposal; solid waste collection, disposal and closure; and storm water collection, transmission, and closure.

Members are strongly encouraged to provide details on the number of households and businesses served and details of the exact work to be completed.

Eligible entities include rural areas and towns with population of 10,000 or less and Tribal lands in rural areas. The account has not been subject to CPFs in the previous years. Potential recipients will be required to provide a 25% non-federal cost share. **Please note for FY27, nonprofit recipients will not be considered.**

The State Rural Development Office is a valuable resource to answer program questions, including eligibility.

For fiscal year 2026, the average Water and Waste CPF award was nearly \$1.5 million.

Department of Agriculture, Agricultural Research Service, Buildings and Facilities

The Agricultural Research Service (ARS) owns and operates laboratories and facilities across the United States. Many of these laboratories/facilities are decades old, have outlived their functional lifespan, and are badly in need of major repairs, renovation, or replacement. Requests can assist in the acquisition of land, construction, repair, improvement, extension, alteration, and purchase of fixed equipment or facilities as necessary to carry out the agricultural research programs of the Department of Agriculture.

Requests must be for ARS-owned or for facilities that are already partnering with ARS.

Universities seeking new agricultural and/or veterinary facilities or labs are not eligible.

Members are strongly encouraged to provide details on the research to be conducted, why the research is a high priority, as well as details on the modernization and why it is critical in carrying out the research.

Requested funding for new facilities that do not have existing ARS tie will not be considered.

Department of Agriculture, Natural Resources Conservation Service, Conservation Operations

The Natural Resources Conservation Service (NRCS) supports private landowners, conservation districts, and other organizations to conserve, maintain, and improve the Nation's natural resources. Examples of specific objectives include reducing soil erosion, improving soil health, enhancing water supplies, improving water quality, increasing wildlife habitat, and reducing damage caused by floods and other natural disasters.

Members are strongly encouraged to provide details on the work to be done, including if the project will conduct surveys, investigations, or research, and if there is a plan to publish the results of any such work. Members should also describe any preventive measures to be taken, such as engineering operations, methods of cultivation, or changes in use of land.

For FY27, the Subcommittee will only consider projects for funding recipients that are State, local, and Tribal organizations, or public conservation districts. **Non-profit recipients will not be considered.** Purchase of land and/or fixed equipment are not eligible activities. Projects must have a direct tie to agriculture and/or farmland.

The State Conservationist is a valuable resource to answer program questions, including eligibility. House CPFs in the account averaged about \$1.3 million in FY26.

Commerce, Justice, Science, and Related Agencies

Link to Full Appropriation Guidance: <https://appropriations.house.gov/sites/evo-subsites/republicans-appropriations.house.gov/files/evo-media-document/fy27-cjs-cpf-guidance.pdf>

General Guidance

- One-year projects only. Each project request must be for fiscal year 2027 funds only and cannot include multi-year funding.
- Project Title. This should be a short name by which the project may be identified. The project title should clearly indicate how the funds will be used. This title may be used in the House report and should be as accurate as possible to ensure that the funding goes to the correct project.
 - Examples:
 - Estuary Habitat Restoration and Resilience
 - Policing Equipment and Technology Upgrades
 - Human Trafficking and Organized Crime Program
 - Human Trafficking and Organized Crime Program Smart-X Internet of Things (IOT) Living Lab
- Project Description.
 - You must include a brief project description. Please include:
 - the cost;
 - the recipient;
 - and the nature of the project.
 - Do not specify brand names for equipment and technology requests.
 - Do not use abbreviations and acronyms
 - Examples:
 - \$95,000 for an Esparza Beach Police Department body camera project.
 - \$500,000 for a Markus, Nebraska, records management system project.
 - \$375,000 for a Barczak, Kentucky, high-risk youth crime and violence diversion program project.
- Project Recipient. You must include accurate recipient information when filling out the online request. The accuracy of the recipient's legal name is essential to ensuring that the funding goes to the correct project.
 - The recipient's name entered must be the legal name of the organization that will be receiving these funds.
 - Do not include abbreviations, acronyms, and avoid using "The" before the recipient's name where possible.
- Project Location:

- The location of the project’s activities may be different from the mailing address of the recipient organization. You will be asked to provide the full address, and later, in the supplemental questions, just the city and state.
- Explanation. Please describe the overall objectives of the proposed project and how the requested funds would be spent to achieve those goals. Requesters must include an explanation of the request, including an explanation of why this is a good use of taxpayer funds.
 - NOTE: Members are strongly encouraged to provide a detailed budget breakdown for how the funding is anticipated to be spent (e.g., what types of gear or services the funds will be used to buy; or how research dollars will be spent).
 - Do not specify brand names for equipment and technology requests
 - Examples:
 - The requested amount of \$500,000 would be used by Adcock County to purchase 911 emergency radio equipment, including 300 dash mount radio units and 400 portable radios. This equipment would replace the county’s current 911 radio equipment, a significant portion of which is now approaching the end of its operational life. The project is a good use of taxpayer funds because replacement equipment purchased by Adcock County would be allocated for first responders throughout the region, lowering costs for municipalities that may otherwise need to make emergency response upgrades independently.
 - The \$325,000 in funding would be used to fully outfit video monitoring systems in 12 police cruisers for the Turpen County Sherriff’s Department. The project is a good use of taxpayer funds because it will help enhance police-community relations in the county.
- Evidence of Community Support. You must describe or include evidence of community support that were compelling factors in the Member’s decision to submit this Community Project Funding request. You may include any relevant links to information posted on your website, or elsewhere online, including:
 - Letters of support from elected community leaders.
 - Press articles highlighting the need for the requested community project funding.
 - Support from newspaper editorial boards.
 - Projects listed in state intended use plans, community development plans, or other publicly available planning documents.
 - Resolutions passed by city councils or boards.
 - Other compelling evidence of community support.
- For-Profit vs. Non-Profit Entities. A project request will not be considered if the intended recipient is a for-profit entity. If a Member requests that funding be directed to a non-profit organization, the Member will need to provide evidence that the recipient is a non-profit organization as described under section 501(c)(3) of the Internal Revenue Code of 1986.

Guidance for NIST Scientific and Technical Research

NIST Scientific and Technical Research projects support standards-related research and technology development

- Funding must be for activities consistent with, and supportive of, NIST’s mission and aligned with one or more of the functions and activities described in section 272 of title 15, United States Code.
- Funding for building construction or renovation projects is not an eligible use of NIST Scientific and Technical Research Community Project Funding.
- Non-profit colleagues and universities are the only eligible non-profit recipients of the NIST Community Project

Supplemental Questions for NIST Scientific and Technical Research:

- Is the recipient entity a non-profit organization as described under section 501(c)(3) of the Internal Revenue Code of 1986? [yes/no]
- Can this project spend a smaller amount of appropriated funds within 12 months of the enactment of the appropriations act? [yes/no] If yes, please provide any details that may be helpful for understanding the scalability of the project.
- Please provide the location of this project, in the format ‘City (or County), State’.

Guidance for NOAA Coastal Zone Management

Coastal Zone Management projects support the protection, restoration, and responsible development of our nation’s diverse coastal communities and resources.

- Funding must be for activities consistent with, and supportive of, NOAA’s mission and aligned with one or more of the purposes described in the Coastal Zone Management Act of 1972 (16 U.S.C. § 1451 et seq.).

Coastal Zone Management projects are subject to any applicable cost-share required by law under the Coastal Zone Management Program.

Non-profit colleges and universities are the only eligible non-profit recipients of a NOAA Community Project.

Supplemental Questions for NOAA Coastal Zone Management:

- Is the recipient entity a non-profit organization as described under section 501(c)(3) of the Internal Revenue Code of 1986? [yes/no]
- Can this project spend a smaller amount of appropriated funds within 12 months of the enactment of the appropriations act? [yes/no] If yes, please provide any details that may be helpful for understanding the scalability of the project.
- Please provide the location of this project, in the format ‘City (or County), State’. This location will be printed in the public disclosure table. Examples include: 'Hazard, KY', or if the project is not located within a city, but rather a county: 'Perry County, KY'.

Guidance for DOJ Office of Justice Programs Byrne Justice

Byrne Justice projects assist state, local, and Tribal law enforcement efforts to enforce laws, address violent crime, increase prosecutions, improve the criminal justice system (including the correctional system), provide victims' services, and other related activities.

- Funding must be for activities consistent with, and supportive of, the Office of Justice Programs' mission and aligned with one or more of the purposes described in the Byrne Justice Assistance Grants (JAG) program, section 501 of the Omnibus Crime Control and Safe Streets Act of 1968 (34 U.S.C. § 10152).
- Prohibited Uses:
 - 34 U.S.C. 10152(d) provides:
 - (d) Prohibited uses
 - Notwithstanding any other provision of this Act, no funds provided under this part may be used, directly or indirectly, to provide any of the following matters:
 - (1) Any security enhancements or any equipment to any nongovernmental entity that is not engaged in criminal justice or public safety.
 - (2) Unless the Attorney General certifies that extraordinary and exigent circumstances exist that make the use of such funds to provide such matters essential to the maintenance of public safety and good order-
 - (A) vehicles (excluding police cruisers), vessels (excluding police boats), or aircraft (excluding police helicopters); (B) luxury items; (C) real estate; (D) construction projects (other than penal or correctional institutions); or (E) any similar matters.
- In addition, according to the House Appropriations committee, "the Chair will not support the use of Byrne Justice Community Project Funding for the following:
 - Initiatives that involve the distribution of drug paraphernalia.
 - Initiatives that undermine the 2nd Amendment or infringe upon rights guaranteed by the Constitution without due process of law.
 - Initiatives that appear to be anti-law enforcement or unrelated to criminal justice.
 - Larger projects for the construction or renovation of penal or correctional institutions that will exceed the capability of single-year funding."

In the event of limited funding, the Chair will prioritize projects focused on improving the effectiveness of law enforcement, increasing officer safety, curbing the opioid crisis, and other strategic priorities.

Projects with non-profit recipients may be eligible, so long as the purpose is to carry out work that closely aligns with the purposes of the Byrne JAG program. Such projects will be closely examined.

- Requirements:
 - Awarded grants will be subject to the requirements of 2 CFR Part 200 and the DOJ Grants Financial Guide.
 - Below are the links to the Department’s guidance and frequently asked questions regarding the Byrne-JAG program, which may help guide you in gauging the eligibility of a proposed Byrne project:
 - <https://bja.ojp.gov/program/jag/overview>
 - <https://bja.ojp.gov/sites/g/files/xyckuh186/files/media/document/jag-faqs.pdf>
 - Allowable costs are those costs consistent with the principles set out in 2 CFR Part 200, Subpart E, and those permitted by the grant program’s authorizing legislation.

- Supplemental Questions for Byrne Justice:
 - Is the recipient entity a non-profit organization as described under section 501(c)(3) of the Internal Revenue Code of 1986? [yes/no]
 - Can this project spend a smaller amount of appropriated funds within 12 months of the enactment of the appropriations act? [yes/no] If yes, please provide any details that may be helpful for understanding the scalability of the project.
 - Please provide the location of this project, in the format ‘City (or County), State’.

Guidance for DOJ Community Oriented Policing Services (COPS) Technology & Equipment

DOJ COPS Technology and Equipment projects support state, local, and Tribal law enforcement efforts to develop and procure the technology and equipment needed to respond more quickly and effectively, improve officer safety, increase transparency and enhance community relations.

Funding must be aligned with the purposes of section 1701(b)(8) of the Omnibus Crime Control and Safe Streets Act of 1968 (34 U.S.C. § 10381(b)(8)). As such, the Chairman will consider projects to develop and/or acquire technologies and equipment, including interoperable communications technologies, modernized criminal record technology, and forensic technology, to assist State, Tribal, and local law enforcement agencies, including by reorienting the emphasis of their activities from reacting to crime to preventing crime and training law enforcement officers to use such technologies.

Eligible recipients for COPS Technology and Equipment Community Project Funding are:

- State, Tribal, and local law enforcement agencies.
- Non-profits are not eligible for COPS Technology and Equipment Community Project Funding.
- Funding for building construction or renovation projects is not an eligible use of COPS Technology and Equipment Community Project Funding.

Supplemental Questions for COPS Technology & Equipment:

- Is the recipient a state, Tribal, or local law enforcement agency?

- Can this project spend a smaller amount of appropriated funds within 12 months of the enactment of the appropriations act? [yes/no] If yes, please provide any details that may be helpful for understanding the scalability of the project.
- Please provide the location of this project, in the format 'City (or County), State'. This location will be printed in the public disclosure table. Examples include: 'Hazard, KY', or if the project is not located within a city, but rather a county: 'Perry County, KY'.

Guidance for NASA Safety, Security and Mission Services

NASA Safety, Security and Mission Services projects support science education, research, and technology development related to NASA's mission.

Funding must be for activities advancing the purposes described in section 20102 of title 51, United States Code. Projects should focus on science, education, research, and technology development related to NASA's mission.

The following projects will not be considered for NASA Safety, Security and Mission Services Community Project Funding:

- Building construction or renovation projects
- Medical research projects

Non-profit colleges and universities are the only eligible non-profit recipients of a NASA Community Project.

Supplemental Questions for NASA Safety, Security, and Mission Services:

- Is the recipient entity a non-profit organization as described under section 501(c)(3) of the Internal Revenue Code of 1986? [yes/no]
- Can this project spend a smaller amount of appropriated funds within 12 months of the enactment of the appropriations act? [yes/no] If yes, please provide any details that may be helpful for understanding the scalability of the project.
- Please provide the location of this project, in the format 'City (or County), State'. This location will be printed in the public disclosure table. Examples include: 'Hazard, KY', or if the project is not located within a city, but rather a county: 'Perry County, KY'

Energy and Water Development

Link to Full Appropriation Guidance: <https://appropriations.house.gov/sites/evo-subsites/republicans-appropriations.house.gov/files/evo-media-document/fy27-ew-cpf-guidance.pdf>

General Guidance

Please alert Rep. Balint's staff if the project is not an individually authorized project or a project under the Corps of Engineers Continuing Authorities Program.

- You will be asked to demonstrate evidence of the project’s merit and community support
- Not all programs within this account will be open for Community Project Funding Requests
- A Community Project Funding request is only necessary to request an increment of funding or scope above and beyond the President’s budget request.
- Questions for all Energy and Water Development projects:
 - Is the project authorized?
 - Is the scope of work to be funded within existing authorization?
 - What is the statutory citation?
 - If the project is authorized in a manner other than an individual project authorization or under the Corps of Engineers Continuing Authorities Program?
 - What is the official project name?
 - What is the fiscal year 2027 capability?

Army Corps of Engineers – Investigations, Construction, Mississippi River and Tributaries, Operations and Maintenance

- What is the correct appropriations account in which to request funding?
- Is this project a new start?

Department of the Interior, Bureau of Reclamation – Water and Related Resources

- Is this project authorized only under section 4007, 4009(a), or 4009(c) of the Water Infrastructure Improvements for the Nation (WIIN) Act of 2016 (Public Law 114–322)?
 - If YES, the project is not eligible as a Community Project Funding request in the Energy and Water Development appropriations bill.

Homeland Security

General Guidance

Link to Full Appropriations Guidance: <https://appropriations.house.gov/sites/evo-subsites/republicans-appropriations.house.gov/files/evo-media-document/fy27-hs-prog-lang-cpf-guidance.pdf>

- Please provide a detailed project description, including a detailed budget describing how the requested federal funding will be used and confirm the ability of the requesting entity to meet the cost-share requirement.
- The PDM and EOC grant programs have cost-share requirements. Federal funding is available for up to 75 percent of the eligible activity costs. The remaining 25 percent of eligible activity costs must generally be derived from non-federal sources. The non-federal cost-share contribution is calculated based on the total cost of the proposed activity. For example, if the total cost is \$100,000 and the non-federal cost-share is 25 percent, then the non-federal contribution is \$25,000. For PDM grants, small, impoverished communities are eligible for up to a 90 percent federal cost-share for their mitigation planning and project sub-applications in accordance with the Stafford Act (42 U.S.C. § 5133(a),(h)(2)).

Pre-Disaster Mitigation (PDM)

- FEMA's PDM grants assist state, local, tribal, and territorial governments with planning and implementing sustainable, cost-effective measures to provide long-term, permanent risk reduction to individuals and property from future natural hazards, such as floods and wildfires, while reducing reliance on federal funding for future disasters.
- For PDM grant requests, the database includes specific eligibility questions to ensure the proposed project meets FEMA's requirements as detailed in the most recent Notice of Funding Opportunity (NOFO).
- For any PDM projects designated for funding in the FY 2027 Homeland Security Appropriations Act, the respective State or Territorial Administrative Agency, or Tribal government, must submit an application to FEMA and serve as the administrative agent for the grant on behalf of the entities responsible for the project (grant subrecipients).
- The requesting jurisdiction must be a state, tribal government, local government, or territory as defined in the Stafford Act (42 U.S.C. § 5122(4),(6),(8))
- The proposed activity must be consistent with the current FEMA-approved multi-hazard mitigation plan in compliance with 44 CFR Part 201
- The requesting entity must provide a [Benefit-Cost Analysis](#) that validates the cost-effectiveness of the request.
- Provide the total project cost, reflecting federal and non-federal resources.
- Provide the minimum amount of federal funding needed for the project to advance if it is not feasible to fund the full federal cost share of the total project cost.

- Provide a letter from the appropriate State or Territorial Administrative Agency, or Tribal government, confirming project eligibility and their willingness to administer the grant.
- Provide letters of support from local government entities demonstrating community support for the project.
- Is the proposed project eligible under the most recent Notice of Funding Opportunity (NOFO) for the PDM grant program?
- Can the requesting jurisdiction provide the required non-federal cost share (25% of total eligible activity costs, or 10% for small, impoverished communities), as detailed in the NOFO?
- If less than the requested amount is provided as the federal share, would additional state, local, or other eligible funding sources be available to support the project?
- Can the requesting jurisdiction provide a Benefit-Cost Analysis (BCA) or other documentation that validates cost-effectiveness, which is defined by FEMA as having a BCA of 1.0 or greater? A non-FEMA BCA methodology may only be used if preapproved by FEMA in writing.
- Consistent with the NOFO for PDM grants, is the proposed activity consistent with the goals and objectives in both the state or tribal hazard mitigation plan (44 CFR Part 201) and the local hazard mitigation plan of the jurisdiction in which the project is located?
- If so, what is the FEMA approval date and when will the plan expire?
- Does the request include unallowable activities for PDM grants (e.g., dredging waterways; the purchase of emergency vehicles and equipment)?
- Describe how the proposed activity expands mitigation capacity rather than repair and maintenance of existing capacity.
- How will the project provide long-term, permanent risk-reduction, as opposed to simply supporting Short-term, temporary emergency protective measures?
- Can the recipient describe how the activity supports the needs of people disproportionately at risk of harmful impacts of natural disasters?
- Does the recipient specifically encourage the adoption and enforcement of the latest disaster resistant building codes?
- Provide a clear and detailed description of the proposed mitigation activity.
- How will the mitigation activity be implemented?
- Who will manage and complete the mitigation activity?
- What risks will remain from natural hazards after project implementation (i.e., residual risk)?
- How does the activity reduce the risk to individuals and property for future natural hazards, while reducing reliance on federal funding for future disasters?
- Has the project been submitted, selected, or awarded funding in current or previous PreDisaster Mitigation (PDM), Building Resilient Infrastructure and Communities (BRIC), 7 Flood Mitigation Assistance (FMA), or Hazard Mitigation Grant Program fiscal year grant cycles?
- If so, what is the subgrant ID, or which grant program and fiscal year was the application submitted, selected, or awarded funding?

Emergency Operations Center (EOC)

- FEMA’s EOC grants improve emergency management and preparedness capabilities by supporting flexible, sustainable, secure, strategically located, and fully interoperable EOCs with a focus on addressing identified deficiencies and needs. According to the National Fire Protection Association, an EOC is defined as a “facility or capability from which direction and control is exercised in an emergency. This type of center or capability is designated to ensure that the capacity exists for leadership to direct and control operations from a centralized facility or capability in the event of an emergency.”
- For any EOC projects designated for funding in the FY 2027 Homeland Security Appropriations Act, the respective State or Territorial Administrative Agency, or Tribal government, must submit an application to FEMA and serve as the administrative agent for the grant on behalf of the entities responsible for the project (grant subrecipients).
- Is the requesting jurisdiction a state, tribal government, local government, or territory as defined in the Stafford Act (42 U.S.C. § 5122(4),(6),(8))?
- Does the EOC request involve the construction or upgrading of a multipurpose facility, such as a public safety building or police/fire station?
 - If yes, does the CPF request limit costs to only the square footage directly associated with the EOC and not the entire facility?
- Can the requesting jurisdiction provide the required non-federal costshare (25 percent of the total project cost)?
- What is the minimum amount of federal funding needed for the project to advance if it is not feasible to fund the full federal costshare of the total project cost?
- Provide a letter from the appropriate State or Territorial Administrative Agency, or Tribal government, confirming project eligibility and their willingness to administer the grant.
- Provide letters of support from local government entities demonstrating community support for the project.
- Is the proposed project eligible under the most recent Notice of Funding Opportunity (NOFO) for the Emergency Operations Center (EOC) Grant Program?
- Is the requested federal funding amount limited to a maximum of 75% of the total project cost?
- Can the requesting jurisdiction provide the required 25% non-federal cost share?
- If less than the requested amount is provided as the federal share, would additional state, local, or other eligible funding sources be available to support the project?
- Is the project consistent with the funding restrictions and allowable costs section of the NOFO for EOC grants?
- Does the project contain any unallowable activities for EOC grants (e.g., personnel costs; replacement radios for police, fire, and other response personnel; generators for emergency shelters; any equipment that is portable and does not directly support the functional and operational capabilities of an EOC)?
- Is the proposed project related to a structure or facility that meets the definition of an EOC, to include supporting incident management (on-scene) operations across multiple functional disciplines and/or jurisdictions?
- For EOC projects that involve construction or upgrading of multipurpose facilities, such as public safety facilities, police/fire stations, etc., EOC grants may only be used for those parts of the facility that are directly associated with the EOC. Does the requested federal funding

amount reflect the proportionate facility construction cost, which is generally based on the square footage (floor space) of the EOC compared to the square footage of the entire facility?

- Have you consulted with state, county, or local emergency management officials, or with FEMA about the proposed project?
 - If so, please provide the name of the official, the agency they represent, and their contact information.

Interior, Environment, and Related Agencies

General Guidance

Link to Full Appropriations Guidance: <https://appropriations.house.gov/sites/evo-subsites/republicans-appropriations.house.gov/files/evo-media-document/fy27-int-prog-lang-cpf-guidance.pdf>

For FY 2027, the Interior Subcommittee will only accept Community Project Funding (CPF) requests in the Environmental Protection Agency (EPA) – State and Tribal Assistance Grants (STAG) account for certain clean water and drinking water infrastructure projects.

Projects must meet the eligibility criteria of the relevant Clean Water State Revolving Loan Fund (CWSRF) or Drinking Water State Revolving Fund (DWSRF) programs, including for the purposes authorized by federal law and all underlying federal requirements pursuant to Title VI of the Clean Water Act (CWSRF) and Section 1452 of the Safe Drinking Water Act (DWSRF).

There is a minimum 20% cost share requirement for any portion of a project funded through a STAG CPF and the subcommittee will not waive matching requirements. Below are EPA brochures on eligibility guidelines for the CWSRF and DWSRF programs.

The subcommittee encourages offices to review and share these brochures with prospective recipients to better evaluate project eligibility prior to submitting CPF requests into the database.

- [EPA's Overview of Clean Water State Revolving Fund Eligibilities](#)
- [EPA's Drinking Water State Revolving Fund Eligibility Handbook Community](#)

Engagement and support is crucial in determining which projects are worthy of Federal funding. Only projects with demonstrated community support will be considered.

To demonstrate evidence of community support, Members must also submit community support letters into the database as part of their requests. Members may submit the following:

- Letters of support from elected community leaders (e.g., mayors or other officials) or newspaper editorial boards;
- Press articles highlighting the need for the requested Community Project Funding projects;
- Projects listed on State intended use plans, community development plans, or other publicly available planning documents; or
- Resolutions passed by city councils or boards.

Environmental Protection Agency – State and Tribal Assistance Grants (STAG)

The Interior Subcommittee will accept Community Project Funding requests in the Environmental Protection Agency – State and Tribal Assistance Grants (STAG) account for

certain clean water and drinking water infrastructure projects. The Subcommittee will not accept project requests in any other account.

These projects include construction of and modifications to municipal sewage treatment plants and drinking water treatment plants.

Similar to past practice, the Committee will be limiting STAG infrastructure grants only to projects that are publicly owned or owned by a non-profit entity and that are otherwise eligible for the funding from that state's Clean Water or Drinking Water State Revolving Funds (SRF) loan programs.

- There is a ban on for-profit recipients and privately-owned projects: The Committee will not fund projects to for-profit entities and privately-owned projects are NOT eligible for infrastructure grants, even if they are otherwise eligible for assistance under a SRF program.
- State, municipal, local, territorial, or Tribal governmental entities as grantees: Public entities should be considered as the primary grantees to oversee the completion of the project. For STAG water infrastructure projects, States have Intended Use Plans (IUPs) with drinking water and wastewater projects that have already been vetted by governmental officials.
- Non-profits as grantees: Non-profits will be considered on a limited basis at the discretion of the Chairman. If a Member requests that funding be directed to a non-profit organization, the Member will need to provide evidence that the recipient is a non-profit organization as described under section 501(c)(3) of the Internal Revenue Code of 1986. Many water projects often partner with non-profit entities to complete projects. Therefore, the Chairman will consider, on a limited basis, projects that are directed to non-profits with an inherently governmental function.

Federal Nexus: The Committee will only fund projects with purposes authorized by Federal law:

- Clean water/wastewater projects: Title VI of the Clean Water Act, 33 U.S.C 1381 et seq.
- Drinking water projects: Section 1452 of the Safe Drinking Water Act, 42 U.S.C. 300j12.

Matching requirements: There is a minimum 20% cost share requirement for any portion of a project funded through a STAG infrastructure grant and the Committee will not waive matching requirements:

- For example, a \$1 million project could receive a maximum of \$800,000 from the Federal government, with the remaining \$200,000 the responsibility of the grantee.
 - In almost all cases, other Federal funds cannot be used to meet this 20% cost share. However, assistance provided by a SRF does count towards the project's matching requirement.
 - It is important that Member offices discuss with their State and local officials the ability for localities to meet matching requirements prior to requesting a project. This does not mean that matching funds must be in-hand prior to requesting a project, but that local officials must have a plan to meet such requirements in order for such a project to be viable.

One-year funding: Each project request must be for FY 2027 funds only and cannot include a request for multiyear funding.

Project Amounts: Members should use the range of project amounts funded in FY 2026 as a general guide when making requests. In FY 2026, most EPA STAG infrastructure projects funded in the House bill were around \$1,000,000.

Note that the Committee may consider higher project amounts for fiscal year 2027, and any caps will be determined by the Chairman after reviewing the full universe of requests.

Contact information: It is very important to include accurate contact information for the prospective grantee when filling out the online request. This includes a point of contact, phone number, email information, and address. The grantee name entered into the online database must match the grantee name on the signed disclosure of financial interest certification letter.

Eligibility questions:

- Is this a Clean Water SRF project or a Drinking Water SRF project?
- Is the project on your State's most recently finalized Clean Water/Drinking Water SRF Intended Use Plan (IUP)?
- Has the project received Federal funds previously? If so, please describe.
- Does the project have (or expects to have within 12 months) its 20% cost share requirement?
- Given the Federal nexus requirement, does the project help meet or maintain Clean Water Act/Safe Drinking Water Act standards? If so, please describe.

Projects that are not generally eligible for STAG – Clean Water/Wastewater funding:

- Land, except as described below
- Operations and maintenance costs
- Non-municipal point source control
- Acid rain drainage correction
- Ambient water quality monitoring
- Floor Control Projects, unless the project is otherwise managing, reducing, treating, or recapturing stormwater.
- Privately owned sewer pipes.
-

Projects that are not generally eligible for STAG – Drinking Water funding:

- Dams or rehabilitation of dams
- Operations and maintenance costs
- Water rights, except if the water rights are owned by a system that is being purchased through consolidation as part of a capacity development strategy or if the water rights purchase is covered by EPA's DWSRF Class Deviation for Water Rights 2019.
- Reservoirs, except for finished water reservoirs and those reservoirs that are part of the treatment process and are located on the property where the treatment facility is located.
- Laboratory fees for monitoring.

- Projects needed mainly for fire protection.
- Projects for systems that lack adequate technical, managerial, and financial capability, unless assistance will ensure compliance.
- Projects for systems in significant noncompliance, unless funding will ensure compliance.
- Projects primarily intended to serve future growth.

Projects that are generally eligible for STAG – Clean Water/Wastewater funding:

- Wastewater treatment plants, including sludge handling facilities: Upgraded (increase in treatment level) or expanded (increase in treatment capacity) facilities, including biological facilities, mechanical, a lagoon system, a land treatment system, or individual on-site systems.
- Collector Sewers: Small sewers that convey wastewater from residences, commercial establishments, and industrial sites to larger interceptor sewers.
- Interceptor Sewers: Large sewers that convey wastewater from collector sewers directly to a wastewater treatment facility.
- Sewer Pipes: Rehabilitation is eligible only if pipes are publicly owned.
- Outfall Sewer: A sewer that conveys treated wastewater from a wastewater treatment facility to the receiving waters (i.e., a river, stream, lake, ocean, etc.).
- Storm Water Management: Measures to manage, reduce, treat, or recapture stormwater or subsurface drainage water (i.e., storm sewers, green infrastructure, etc.).
- Combined sewer overflow (CSO) control and sanitary sewer overflow (SSO) control: Combined sewers are sewers that convey both wastewater and storm water and may overflow during periods of heavy rain. The costs to correct CSO and SSO overflow problems are eligible.
- Infiltration/Inflow Correction: Construction activities that prevent surface water or groundwater from entering the sewer system.
- Water Security: These projects include installation or upgrade of physical security infrastructure such as lighting, fencing, monitoring and access control. Also, cybersecurity measures, installation of safer treatment technologies, and more secure storage of on-site treatment.
- Septic Tanks: Remediation, rehabilitation, removal and replacement of failing tanks are eligible, as well as installation of new tanks where none had previously existed
- Land: The leasing and fee-simple purchase of land, including surface and subsurface easements, needed to locate eligible municipal or tribal projects, and land integral to the treatment process (e.g., land for effluent application or recharge basins), and a place to store equipment and material during POTW construction. Municipal purchase of land and/or conservation easements for source water protection are also eligible.
- Water Reuse: Projects involving the municipal reuse or recycling of wastewater, stormwater, or subsurface drainage water. This includes but is not limited to the purchase and installation of treatment equipment sufficient to meet reuse standards, distribution systems to support effluent reuse, recharge transmission lines, injection wells, and equipment to reuse effluent (e.g., gray water, condensate, and wastewater effluent reuse systems).

- Capital Nonpoint Source Pollution Control Projects: E.g., river or streambank restoration, agricultural best management practices (i.e., buffer strips, manure containment structures), wetlands restoration, etc.

Projects that are generally eligible for STAG – Drinking Water funding:

- Facilitate compliance with national primary drinking water regulations or address serious risks to public health including non-regulated contaminants (i.e., PFAS).
- Rehabilitate or develop water sources (excluding reservoirs, dams, dam rehabilitation and water rights) to replace contaminated sources.
- Install or upgrade treatment facilities.
- Install or upgrade storage facilities, including finished water reservoirs, to prevent microbiological contaminants from entering the water system.
- Install or replace transmission and distribution pipes to prevent contamination caused by leaks or breaks in the pipe or improve water pressure to safe levels.
- Projects to consolidate water supplies – for example, when individual homes or other public water supplies have a water supply that is contaminated, or the system is unable to maintain compliance for financial or managerial reasons – are eligible for DWSRF assistance.
- Land is eligible only if it is integral to a project that is needed to meet or maintain compliance and further public health protection.
- Project planning, design, and other related costs.

Labor, Health and Human Services, and Education – NEW for FY27

LINK to Full Appropriations LHHS Guidance: <https://appropriations.house.gov/sites/evo-subsites/repUBLICANS-appropriations.house.gov/files/evo-media-document/lhhs-fy27-request-guidance.pdf>

For LHHS, only the Department of Health and Human Services—Health Resources and Services Administration—HRSA-Wide Activities and Program Support is accepting CPF requests.

General Guidance

CPF requests within the HRSA-Wide Activities and Program Support account must fall under the following category:

Health Facilities Construction and Equipment—

CPF requests for the cost of limited-scope construction, renovation, or capital equipment purchase for facilities for health, mental health, or substance use disorder services, training of health professionals, or medical research.

- In addition to construction and renovation, CPF funding can be used to acquire capital equipment, such as lab equipment, x-ray machines, or telehealth and information technology. Equipment-only CPF requests not involving construction are permissible.
- Generally, any equipment having a useful life of more than one year and a unit cost of at least \$5,000 will be eligible as capital equipment. In addition, equipment with lower costs may also be eligible, if it is treated as an item of capital expense under the recipient institution's pre-existing, written accounting policies.
- Equipment expenses for health information systems and electronic medical records systems are permitted expenditures, software licenses or operating fees are not eligible.
- The costs of expendable supplies such as pharmaceuticals, lab chemicals, or office paper are not eligible.
- HRSA Health Facilities funding cannot be used to acquire land or purchase existing buildings, or to pay salaries or other operating costs. Funding cannot be used to pay for work previously completed. CPF requests can be used for architectural and engineering costs associated with an eligible construction project but cannot be used for general feasibility studies. For more information on construction and equipment requests, see: <https://www.hrsa.gov/grants/manage-your-grant/training/community-project-funding-congressionally-directed>

CPF requests must include a basic budget that clearly describes how the funds will be used for specific purposes to achieve the project's goals.

- HRSA CPF recipients may not sub-grant to other organizations or agencies.
- Eligible recipients for Health Facilities Construction and Equipment community project funding include:
 - State, local, and Tribal governments.
 - Non-profit entities that are:
 - (1) certified rural health clinics,
 - (2) Federally Qualified Health Centers,
 - (3) designated Critical Access Hospitals; or
 - (4) hospitals located in areas that meet HRSA's definition of rural:
<https://www.hrsa.gov/rural-health/about-us/definition/index.html>

A General Provision prohibits the award of funding for projects to expend funds for any abortion. The following entities are not eligible for LHHS community project funding:

- Entities that perform or promote abortions, including providing referrals, counseling, lobbying, and training related to abortions; furnish or develop any item intended to procure abortions; or provide financial support for such entities. The exceptions described

in section [507\(a\) of division B of the Consolidated Appropriations Act, 2026 \(P.L. 119–75\)](#) shall apply. (Search 507 (a))

- Entities that conduct research using embryonic stem cells (if such tissue is obtained pursuant to an induced abortion) or human germline gene modification.
- Entities that facilitate, promote access to, or refer for psychological, behavioral, or medical interventions performed for the purposes of intentionally changing the body of an individual (including by disrupting the body’s development, inhibiting its natural functions, or modifying its appearance) to no longer correspond to the individual’s biological sex.

For each CPF request, Members will be asked to respond to a series of questions intended to provide transparency and ensure the project is a valuable use of taxpayer funds. As the applicant, please review the specific eligibility questions that our office will need to answer to submit your application to affirm your eligibility:

- Do you affirm that the intended recipient of community project funding is an eligible recipient under LHHS CPF guidelines?
- Have you expressed why this project is a priority for the district and benefits the community.
- Has the project received federal funding before and, if so, how much, when and from which agencies and program(s)?
- Have you provided your Employer Identification Number (EIN) for the recipient organization?
- Have you provided a budget breakdown of this project – maximum of 10 budget categories (i.e., do not upload a spreadsheet with dozens of budget items).
- Please provide the website of the entity to receive funding for this project.
- If the request does not fully fund the project, please describe the source(s) of funding necessary to complete the project.
- Please indicate if you are aware of another Member making a request for this same project.

All CPF requests must meet applicable eligibility requirements. Any CPFs that are funded in an appropriations bill will need to apply to HHS for the award. The application will be reviewed for compliance prior to official award.

If the CPF recipient’s construction project is expected to begin imminently, please note that CPF construction projects must adhere to National Environmental Policy Act (NEPA) / National Historic Preservation Act (NHPA) requirements prior to initiating any physical preparation, demolition, alteration and renovation, or construction related to the project.

CPF recipients should be sure they are accounting for time for application submission and review, award issuance, and resolution of conditions on the award, including NEPA/NHPA requirements, prior to starting the project.

CPF requests should not be viewed as continuous funding sources and should be distinct from competitive grant opportunities.

Keep in mind that project funding will depend on available resources, and larger requests may have to be reduced.

Military Construction, Veterans Affairs, and Related Agencies

General Guidance

Link to Full Appropriations Guidance: <https://appropriations.house.gov/sites/evo-subsites/republicans-appropriations.house.gov/files/evo-media-document/milcon-guidance-fy27.pdf>

All Community Project Funding requests must meet the eligibility requirements for the specific account in which the project is funded. Only certain Department of Defense (DoD) accounts in the Military Construction, Veterans Affairs, and Related Agencies bill are in this category.

Eligibility Requirements:

- Each project request must be for fiscal year (FY) 2027 funds only and cannot be for multiyear funding.
- Be included on an unfunded requirements/unfunded priorities list (UFR/UPL) from a military service or combatant command or the FY26-FY27 Future Years Defense Program (FYDP).
 - Projects suggested by an installation or unit commander will not be accepted.
- Have at least 35 percent of its design completed.
 - For projects that have not reached 35 percent design, planning and design funding can be requested.
- Able to be obligated in FY27.
- Submitted to the House Armed Services Committee (HASC) for inclusion in the FY27 National Defense Authorization Act or previously authorized.
- Have a DD Form 1391, which is DoD's justification for military construction projects. The Armed Services' Congressional Liaison Offices can help provide these documents.
- Eligible Community Project Funding requests are those that are submitted to Congress by DoD, the Services, and Combatant Commanders. Sources include:
 - Unfunded Requirements/Unfunded Priorities Lists (UFR/UPL) – UFRs/UPLs are lists that the Services and Combatant Commanders provide to Congress identifying priority projects that were not included in the President's budget request. UFRs/UPLs are available to Congress within ten days of the release of the President's budget and can be found by contacting the Armed Services' Congressional Liaison Offices.
 - Future Year Defense Program (FYDP) – The FYDP is a projection of the forces, resources, and programs needed to support DoD operations over a five-year period. The FYDP is released simultaneously with the President's budget request. The FY26-27 FYDP listing the military construction projects that may be eligible for Community Project Funding in FY27 can be obtained through the Under Secretary of Defense (Comptroller) website: <https://comptroller.defense.gov/Budget-Materials/>.

The Committee may limit the number and amount of any Community Project Funding in FY27, based upon the availability of funds. Any caps will be determined by the Chair after reviewing the full universe of requests.

Construction and Unspecified Minor Construction – Active Components

Eligible Community Project Funding requests include construction for active components in the accounts listed below.

- Army
- Navy and Marine Corps
- Air Force and Space Force
- Defense-Wide Agencies (Special Operations Command (SOCOM), Defense Logistics Agency (DLA), etc.)

Supplemental Questions:

- Which Service is the project for?
- Project Title.
- Amount Requested for FY27.
- Program (Is the funding request for construction, unspecified minor construction, or planning and design?).
- Project Location (State/Territory Title).
- Installation Name (Location Title).
- Is the project on the FY27-FY28 FYDP? If so, which fiscal year?
- Is the project on a FY27 Service or Combatant Command unfunded requirements/unfunded priorities list (UFRs/UPLs)?
- Does the project have a DD Form 1391?
- If a Reserve Component project, does it require a State funding match? • Is this project at or above 35% design complete?
- Can the project funds be obligated in FY27?
- Has a corresponding request been submitted to HASC for inclusion in the FY27 NDAA? If a project was previously authorized in a NDAA, please provide the fiscal year.

Construction and Unspecified Minor Construction – Reserve Components

Eligible Community Project Funding requests include construction for Reserve Components in the accounts listed below. Note: Some National Guard projects require a state funding match. Requesting offices must determine whether the proposed project requires such a match and if so,

confirm that the project has current state matching funds. The Committee will not waive match requirements.

Note: Some Reserve Component projects require a State funding match. Requesting offices must determine whether the proposed project requires such a match and if so, confirm that the project has current State matching funds. The Committee will not waive match requirements.

- Army National Guard
- Air National Guard
- Army Reserve
- Navy Reserve
- Air Force Reserve

Supplemental Questions:

- Which Service is the project for?
- Project Title.
- Amount Requested for FY27.
- Program (Is the funding request for construction, unspecified minor construction, or planning and design?).
- Project Location (State/Territory Title).
- Installation Name (Location Title).
- Is the project on the FY27-FY28 FYDP? If so, which fiscal year?
- Is the project on a FY27 Service or Combatant Command unfunded requirements/unfunded priorities list (UFRs/UPLs)?
- Does the project have a DD Form 1391?
- If a Reserve Component project, does it require a State funding match? • Is this project at or above 35% design complete?
- Can the project funds be obligated in FY27?
- Has a corresponding request been submitted to HASC for inclusion in the FY27 NDAA? If a project was previously authorized in a NDAA, please provide the fiscal year.

Transportation, and Housing and Urban Development, and Related Agencies

Department of Housing and Urban Development – CDBG – Economic Development Initiatives

Link to Full Appropriations Guidance: <https://appropriations.house.gov/sites/evo-subsites/republicans-appropriations.house.gov/files/evo-media-document/fy27-thud-edi-guidance.pdf>

EDI Community Project Funding within the Community Development Fund account of the HUD title is intended for economic and community development activities, consistent with statutory and additional Committee requirements.

Eligible recipients for Community Project Funding in the Economic Development Initiatives account are the following types of entities:

- States and the District of Columbia
- Territories
- Tribal governments
- Counties
- Cities, towns, parishes, or other local government entities, such as public water districts or public redevelopment authorities
- Public colleges and universities, including community colleges, all Historically Black Colleges and Universities defined as a “part B institution” in section 322 of the Higher Education Act of 1965 (20 U.S.C. 1061), and all Tribal Colleges and Universities as defined in section 316 of the Higher Education Act of 1965 (20 U.S.C. 1059c)

Project requests for the FY27 Economic Development Initiative program must be eligible under one or more of the following criteria of the Community Development Block Grant (CDBG) program: 42 U.S.C. 5305(a)(1), 5305(a)(2), 5305(a)(4), 5305(a)(5); which are as follows—but limited to—land or site acquisition, demolition or rehabilitation; blight removal; and construction and capital improvements of public facilities, except for “buildings used for the general conduct of government.” Programmatic and operational expenses are not eligible.

- 5305(a)(1) – the acquisition of real property (including air rights, water rights, and other interests therein) which is (A) blighted, deteriorated, deteriorating, undeveloped, or inappropriately developed from the standpoint of sound community development and growth; (B) appropriate for rehabilitation or conservation activities; (C) appropriate for the preservation or restoration of historic sites, the beautification of urban land, the conservation of open spaces, natural resources, and scenic areas, the provision of recreational opportunities, or the guidance of urban development; (D) to be used for the provision of public works, facilities, and improvements eligible for assistance under this chapter; or (E) to be used for other public purposes;
- 5305(a)(2) – the acquisition, construction, reconstruction, or installation (including design features and improvements with respect to such construction, reconstruction, or

installation that promote energy efficiency) of public works, facilities (except for buildings for the general conduct of government), and site or other improvements;

- 5305(a)(4) – clearance, demolition, removal, reconstruction, and rehabilitation (including rehabilitation which promotes energy efficiency) of buildings and improvements (including interim assistance, and financing public or private acquisition for reconstruction or rehabilitation, and reconstruction or rehabilitation, of privately owned properties, and including the renovation of closed school buildings);
- 5305(a)(5) – special projects directed to the removal of material and architectural barriers which restrict the mobility and accessibility of elderly and handicapped persons;

Given that projects must meet these authorized purposes of the CDBG program, the Committee expects to fund the following types of projects and other similar projects:

- Water or sewer infrastructure projects, which are not otherwise eligible to be funded as CPFs in EPA STAG (Interior bill) or Rural Water and Waste (Agriculture bill);
- Local road infrastructure, which is not otherwise eligible as a CPF in Highways (in this bill);
- Streetscape improvements;
- Public or non-profit housing rehabilitation, housing development financing, residential conversions, and neighborhood revitalization projects, which would increase housing supply and/or improve housing affordability in the local community;
- Projects with a clear economic development benefit, such as workforce training centers and manufacturing incubators;
- Projects that meet a compelling local need consistent with the statutory purposes. For example, food banks in economically disadvantaged neighborhoods, youth and senior centers, and multipurpose community centers.

The following are not eligible for funding:

- Museums, commemoratives, memorials;
- Swimming pools, water parks, golf courses;
- Healthcare facilities;
- Venues strictly for entertainment purposes – e.g., theaters and performing arts venues. Due to the statutory restriction on using funds for “buildings for the general conduct of government,” things like courthouses and town halls cannot be funded.

Demonstration of Community Support: Projects require substantial evidence of community support to be considered for funding. Community support documentation can include letters from elected officials and community groups, local transportation or community development plans, publications including news articles, and any other documents that demonstrate public support for the project.

Reminder on Environmental Review Requirements: EDI projects, like all projects funded by HUD, are subject to requirements under the National Environmental Policy Act (NEPA), HUD’s NEPA-implementing regulations at 24 CFR Part 50 or 24 CFR Part 58, and all applicable federal environmental and historic preservation laws, regulations, and Executive Orders.

An environmental review must be completed before HUD funds and new commitments of non-HUD funds can be used on a project (24 CFR 58.22).

In addition to meeting the above eligibility criteria, all projects must meet these Committee requirements:

- Administered by state, local, or tribal governmental entities or non-profit 501(c)(3) organizations.

As a reminder, for-profit entities are not eligible for Community Project Funding.

Members are advised that projects for governmental entities to improve private properties pursuant to 42 U.S.C. 5305(a)(4) will be highly scrutinized and possibly not funded.

- Members are advised that projects submitted under 42 U.S.C. 5305(a)(1)(C) will be disfavored if the only or primary purpose of the project is “beautification” or historic preservation, without evidence of other community development or economic development benefits.

EDI projects are not eligible for the reimbursement of expenses for soft costs (planning, administrative) incurred prior to the completion of a grant agreement between HUD and the grantee; a grant agreement and a completed environmental review are necessary for reimbursement of hard costs (construction activities).

Information to be provided to the committee:

- Project Name. A short name by which the project may be identified, including a very brief description of what the funds will be used for and the project’s location (city, county, State, Congressional District, or Tribe). NOTE: This description may be used to list the project in the House report and should be as accurate as possible to ensure that the funding goes to the correct project and location.
- General description of the project and why it is needed
- What are the benefits of this project and why is it a priority?
- Amount requested for the Community Project Funding and the total project cost.
- Who are the community partners participating in this project? Have local community development organizations with prior experience with HUD programs been consulted?
- Has the request been submitted to another Subcommittee or Committee this fiscal year? If yes, which one(s)?
- Is this project consistent with the primary objective of the community development program? Please describe who the project is intended to benefit.

Department of Transportation – Airport Improvement Program

Link to Full Appropriations Guidance: <https://appropriations.house.gov/sites/evo-subsites/republicans-appropriations.house.gov/files/evo-media-document/fy27-thud-aip-guidance.pdf>

AIP Community Project Funding requests are intended to enhance airport safety, capacity, and security, and environmental concerns.

All projects must be:

- AIP eligible in accordance with 49 U.S.C. 47100 et seq., and FAA policy and guidance.
- Included in the FAA's National Plan of Integrated Airport Systems (NPIAS).
- Supported broadly by local stakeholders, including residents, businesses, and elected officials.
- Administered by an airport and/or airport sponsor.
- Projects will be subject to various Federal requirements such as competition in contracting, Buy America, and the National Environmental Policy Act. The potential grantee should reach out to FAA Regional District Offices to ensure that projects will be in compliance with these mandates.

Cost Share:

- For large and medium primary hub airports, the grant covers 75 percent of eligible costs (or 80 percent for noise program implementation).
- For small primary, reliever, and general aviation airports, the grant covers a range of 90-95 percent of eligible costs, based on statutory requirements. Specific cost share requirements should be understood by the grantee, and verified by the FAA Regional District Office, along with other requirements to receive FAA funding

Demonstration of Community Support:

- Demonstration of community support for a project is crucial for determining whether it should receive funding. Projects must have substantial evidence of community support to be considered for funding.
- Community support documentation can include:
 - letters from elected officials and community groups,
 - local transportation or community development plans,
 - publications (including news articles),
 - and any other documents that demonstrate public support for the project.

Information to be provided to the committee:

- Project name. NOTE: This description may be used to list the project in the House report and should be as accurate as possible to ensure that the funding is provided to the correct project and location.
- General description of the project and why it is needed.
- Has the airport sponsor provided assurances that the project is eligible under AIP statutes? Airport sponsors should engage with their Federal Aviation Administration Airport District Offices to ensure eligibility under statutory requirements.
- What are the benefits of this project and why is it a priority?
- Amount requested for the Community Project Funding for fiscal year 2027, and the total project cost. 6. Estimated start and completion dates.
- Does the project have other public (federal, state, local) and/or private funds for the required cost-share and committed for the forecasted operations and maintenance costs? What is the source and amount of those funds?
- Has the airport submitted a grant application for this same project to FAA?

Department of Transportation – Highway Infrastructure Projects

Link to Full Appropriations Committee Guidance: <https://appropriations.house.gov/sites/evo-subsites/repUBLICANS-appropriations.house.gov/files/evo-media-document/fy27-thud-hip-guidance.pdf>

Highway Infrastructure Projects are capital projects eligible under title 23 of the United States Code. Eligible projects are described under Section 133(b) of title 23, United States Code, as amended by title III of division A of the Infrastructure Investment and Jobs Act. Tribal and territorial capital projects authorized under chapters 1 and 2 of title 23, United States Code, are also eligible.

All projects must be:

- Capital projects or project-specific design for a capital project.
- Supported by the state or Tribal government that would administer the project. Inclusion on a Statewide Transportation Improvement Plan (STIP) or Transportation Improvement Plan (TIP) would satisfy this requirement.
- Administered by public entities or Tribal entities.

The Subcommittee will not fund activities that are administrative in nature even if they are eligible expenses under the statutory citation. These include general operating expenses, and planning activities required under sections 134 and 135 of title 23, United States Code.

Applicants should be aware that Highway Infrastructure Projects have a non-Federal cost share calculated on a sliding scale. The cost-share requirements are defined in statute and vary based on activity, location, and other factors.

Additionally, most projects will be subject to various Federal requirements such as competition in contracting, Buy America, and the National Environmental Policy Act. The Committee strongly encourages Members' offices and potential funding recipients to reach out to their state departments of transportation to determine the eligibility and viability of projects.

Demonstration of community support for a project is crucial for determining whether it should receive funding. Projects must have substantial evidence of community support to be considered for funding.

Community support documentation can include:

- letters from elected officials and community groups,
- local transportation or community development plans,
- publications (including news articles),
- and any other documents demonstrating public support for the project.

Information to be provided to the committee:

- Project Name. A short name by which the project may be identified, including a very brief description of what the funds will be used for and the project's location (city, county, State, Tribe, Congressional District). EXAMPLE: Main Street widening and

resurfacing, City, State, Congressional District. NOTE: The project name and location will be used to list the project in the House Report and should be as accurate as possible to ensure that the funding goes to the correct project and location. Any changes after enactment will require additional legislative actions.

- General description and benefits of the project and why it is needed. NOTE: Benefits may include safety, environmental, economic, equity, mobility, etc.
- Amount requested for the project.
- Total project cost. NOTE: Provide the amount of the total cost of the project as outlined in the Statewide Transportation Improvement Program (STIP) or Transportation Improvement Program (TIP), if applicable.
- Type of project eligible under 23 USC 133(b) (Surface Transportation Block Grant Program); 23 USC 201 (Federal Lands and Tribal Transportation Programs); 23 USC 202 (Tribal Transportation Program); or 23 USC 165 (Territorial and Puerto Rico Highway Program).
- Estimated start and completion dates. NOTE: Appropriated funds for these projects cannot be used for costs incurred prior to project authorization, which occurs when a project sponsor signs a grant agreement with or receives an allotment by a federal agency.
- Has the request been submitted to a federal agency for non-earmarked funds, or to another Subcommittee or Committee this fiscal year? If yes, which one(s)?
- Please provide a history of federal funding for the project, if any. Include both formula funds and any discretionary grants.
- Does the project have other public (state, local) and/or private funds committed to meet match or cost-share requirements for costs related to construction, operations, and maintenance? If so, what is the source and amount of those funds?
- If the request does not fully fund the project, describe where the remaining funding comes from to complete the project.
- Is the project on a STIP or a TIP? If yes, please provide a link to the plan.
- Please provide the STIP or TIP ID Number and specify which plan the ID Number comes from.

Department of Transportation - Transit Infrastructure Projects

Link to Full Appropriations Committee Guidance: <https://appropriations.house.gov/sites/evo-subsites/republicans-appropriations.house.gov/files/evo-media-document/fy27-thud-tig-guidance.pdf>

Transit Infrastructure Projects are public transportation capital projects eligible under chapter 53 of title 49 of the United States Code. Eligible capital projects are described under section 5302(4) of title 49, United States Code.

All projects must be:

- Transit capital projects or project-specific planning/design for a transit capital project;

- Supported by the state, local governmental authority, or Tribal government that would administer the project. Inclusion on a Statewide Transportation Improvement Plan (STIP) or Transportation Improvement Plan (TIP) would satisfy this requirement; and
- Sponsored by designated recipients, States (including territories and the District of Columbia), local governmental authorities, and/or Indian tribes.

Public transportation or transit is defined in section 5302(15) and (22) of title 49, United States Code, as regular, continuing shared-ride surface transportation that is open to the general public or open to a segment of the general public defined by age, disability, or low income, and does not include intercity passenger rail transportation, intercity bus service, charter bus service, school bus service, sightseeing service, courtesy shuttle service for patrons of one or more specific establishments, or intra-terminal or intra-facility shuttle services.

The Subcommittee will not fund activities that are administrative in nature even if they are eligible expenses under the statutory citation. These include but are not limited to general operating expenses, joint development projects, and planning activities authorized under sections 5303, 5304, and 5305 of title 49, United States Code.

Additionally, most projects will be subject to various Federal requirements such as competition in contracting, Buy America, and the National Environmental Policy Act. The Committee strongly encourages Members' offices to reach out to the project sponsor (i.e., transit agency) to determine the eligibility and viability of their projects.

The Subcommittee will continue to treat the Capital Investment Grants (CIG) program as programmatic requests and will not fund CIG projects under Transit Infrastructure Projects. Any projects for which the sponsor is seeking or will seek a CIG grant will not be considered.

Demonstration of Community Support:

- Demonstration of community support for a project is crucial for determining whether it should receive funding. Projects must have substantial evidence of community support to be considered for funding. Community support documentation can include: letters from elected officials and community groups, local transportation or community development plans, publications (including news articles), and any other documents that demonstrate public support for the project.

Information to be provided to the committee:

- **Project Name:** A short name by which the project may be identified, including a very brief description of what the funds will be used for and the project's location. The project name and location will be used to list the project in the House Report and must be accurate to ensure funds are provided to the correct project and location. Any changes after enactment will require additional legislative action.
- **Project Recipient**
- **General description and scope of project, including benefits and explanation for why project is a priority.**

- Amount of CPF funding requested for project
- Total project cost. Provide the total estimated cost of the project. If outlined in the STIP or TIP, provide that amount unless estimated project costs have increased. If project costs have increased, provide a justification.
- Does the project require an environmental review? If so, what is the status and/or outcome of the review under the National Environmental Policy Act (NEPA)?
- Does the project have other public (federal, state, local) and/or private funds committed to meet match or cost-share requirements for costs related to construction, operations, and maintenance? If yes, list sources and amounts of funds. The cost-share requirements are defined in statute. In general, transit capital projects typically require 20 percent non-federal share.
- Does the project intend to apply for any DOT discretionary programs before proceeding? If yes, will the project sponsor still proceed if not selected?
- Provide a history of federal funding for the project, if any. Include formula funds and any discretionary grants.
- Where is the project in the construction process?
- Please specify one: Planning and Environmental Review, Final Design, RFP/IFB Issued, Contract Awarded, Capital Purchase or Lease, Construction, and Other (please specify).
- Estimated start and completion dates.
- Is the project on a state, tribal or territorial transportation improvement plan (STIP) or a transportation improvement plan (TIP) as of 12/31/2022? If yes, provide a link to the plan.
- Provide the STIP or TIP ID Number and specify which plan the ID Number comes from.

Department of Transportation - Consolidated Rail Infrastructure and Safety Improvements

Link to Full Appropriations Guidance: <https://appropriations.house.gov/sites/evo-subsites/republicans-appropriations.house.gov/files/evo-media-document/fy27-thud-crisi-guidance.pdf>

Rail infrastructure projects are capital projects eligible under the CRISI program authorized in section 22907 of title 49, United States Code. CRISI provides grants to assist in financing the cost of improving passenger and freight rail transportation systems.

All projects must be:

- Rail capital projects or systems planning for a rail capital project;
- Supported by the state, local governmental authority, or Tribal government that would administer the project; and
- Sponsored by public entities or Tribal entities.

The Subcommittee will not fund activities that are administrative in nature even if they are eligible expenses under the statutory citation. These include but are not limited to general operating expenses, rail-related research, and workforce activities.

The Committee strongly encourages Members' offices to reach out to the project sponsor (i.e., public agency) to determine the eligibility and viability of their projects. Projects will be subject to various Federal requirements such as competition in contracting, Buy America, and the National Environmental Policy Act.

Demonstration of community support for a project is crucial for determining whether it should receive funding. Projects must have substantial evidence of community support to be considered for funding. Community support documentation can include: letters from elected officials and community groups, local transportation or community development plans, publications (including news articles), and any other documents that demonstrate public support for the project.

Supplemental Information:

- Project Name. A short name by which the project may be identified, including a very brief description of what the funds will be used for and the project's location. This description may be used in the House report and must be accurate to ensure funds are provided to the correct project and location.
- Project Recipient. As a reminder, for-profit entities are not eligible for CPF funding. The recipient must be a public entity such as a state department of transportation, public agency, or not-for-profit rail carrier that provides intercity rail passenger transportation, etc.
- General description and scope of project, including benefits and explanation for why project is a priority.
- Amount of CPF funding requested for project.
- Total project cost. Provide the total estimated cost of the project.
- Does the project have other public (federal, state, local) and/or private funds committed to meet match or cost-share requirements for costs related to construction? if so, what is the source and amount of those funds? The cost-share requirements are defined in statute. Rail capital projects under the CRISI program require a minimum 20 percent non-federal share.
- If the project receives less than requested, will the project still proceed without waiting for additional funding sources?
- Provide a history of federal funding for the project, if any. Include formula funds and any discretionary grants.
- Where is the project in the construction process?
 - Specify one: Planning and Environmental Review, Final Design, Right of Way, Contract Awarded, Capital Purchase or Lease, Construction, and Other (please specify)
- Estimated start and completion dates.
- Is the project on a state rail plan as of 12/31/2022? If yes, provide a link to the plan and specify page number.
- Is the project included in a grade crossing action plan? If yes, provide a link to the plan and specify page number.

Department of Transportation - Port Infrastructure Development Program

Link to Full Appropriations Guidance: <https://appropriations.house.gov/sites/evo-subsites/repUBLICANS-appropriations.house.gov/files/evo-media-document/fy27-thud-pidp-guidance.pdf>

Port Infrastructure Development Program projects are projects eligible under Section 54301 of title 46, United States Code, as amended by title XXXV of division C of the National Defense Authorization Act for Fiscal Year 2022.

The Subcommittee will only fund projects that meet eligibility criteria and will be administered by eligible applicants, as described by statute. As a reminder, funding may not be directed to for-profit recipients.

Due to the limited amount of total CPF funding, priority will be given to projects at small inland river and coastal ports and terminals, as described in 46 U.S.C. 54301(b), and to discrete, smaller-scale projects at larger ports and intermodal connections to ports.

This program has a statutory non-Federal matching requirement, with potential exceptions for small and rural area ports. Applicants should review 46 USC sections 54301(a)(8) and 54301(b) for more information on these cost-share requirements before submitting requests for funding.

Note that recipients are also required to comply with reviews and audits from the Department of Transportation. Additionally, these projects may be subject to various Federal requirements such as Buy America and the National Environmental Policy Act.

The Committee strongly encourages Members' offices and potential funding recipients to reach out to their local port authorities and the Maritime Administration's Gateway Offices to help determine the eligibility and viability of projects.

For each Port Infrastructure Development Program project request, Members will need to provide specific information through the electronic submission process. The database will include the questions below to assist the Subcommittee in vetting and selecting projects.

Demonstration of Community Support:

- Demonstration of community support for a project is crucial for determining whether it should receive funding. Projects must have substantial evidence of community support to be considered for funding. Community support documentation can include: letters from elected officials and community groups, local transportation or community development plans, publications (including news articles), and any other documents that demonstrate public support for the project.

Information to be provided to the committee:

- Project Name. A short name by which the project may be identified, including a very brief description of what the funds will be used for and the project's location (city, county, State, Tribe, Congressional District). NOTE: The project name and location will be used to list the project in the House Report and should be as accurate as possible to ensure that the funding

goes to the correct project and location. Any changes after enactment will require additional legislative actions.

- General description and benefits of the project and why it is needed.
- Amount requested for the project.
- Total project cost.
- Who is the recipient? Provide a website address if available.
- Is the project at a small port, as described under 46 USC 54301(b)?
- Is the project in a rural area, as described under 46 USC 54301(a)(12) – an area that is outside of a Census-designated urbanized area?
- Estimated start and completion dates.
- Has the request been submitted to a federal agency for non-earmarked funds, or to another Subcommittee or Committee this fiscal year? If yes, which one(s)?
- Please provide a history of federal funding for the project, if any.
- Does the project have other public (state, local) and/or private funds committed to meet match or cost-share requirements? If so, what is the source and amount of those funds?
- If the request does not fully fund the project, describe where the remaining funding comes from to complete the project.

RECORD CONCRETE, INC

P.O. Box 574
Chester, Vermont 05143

Phone: 802-875-3702
Email: recordconcrete@yahoo.com

2/20/26

To Whom it May Concern,

My insurance renews on March 3rd each year, so I will have my insurance company send an updated insurance certificate at that time.

On another note, I would think that there could be a better system than sending a permit and a \$10.00 check to every town that I work in to use their roads. I feel it's a little burdensome. I have to do this with 10-11 towns right now, and every year more towns join the list. Every job that I do in these towns is for someone that is paying taxes to maintain these roads. I understand that there are people that abuse the roads, and go on them when they shouldn't, but I think it's a little excessive to ask companies that need to use town roads, to provide a service to your town residents, to go through this every year. Maybe this is something that should be taken up with the Legislature. I don't know, just a thought.

Sincerely,

Charlie Record

Town of Londonderry, VT

Vermont Agency of Transportation - Department of Motor Vehicles
Uniform Municipal Excess Weight Permit

- Single - \$5.00
 Fleet - \$10.00

Approval is hereby given for the granting of a permit under the provisions of VSA Title 23, §1400(a) and any amendments thereto, covering the operations of motor vehicles over local highways and bridges with gross loads as follows:

Owner (Company): Record Concrete Inc.
Address: PO Box 574
Chester, VT 05143
Contact: Charlie Record Telephone: 802-875-3702
Email: recordconcrete@yahoo.com

Type(s) of Vehicle(s)	# of Axles	Product Carried	Max Weight Request	Max Weight Approved
1989 Mack	3	Concrete Forms	60,000	
1992 International	2	Concrete Forms	35,000	
1997 International	2	Concrete Forms	30,000	
2002 Mack	4	Concrete Forms	60,000	
2006 Western Star	4	Concrete Forms	60,000	

Approved for the following highways (list may be attached):

The following restrictions apply (list may be attached):

This approval shall be effective for no more than a one-year period ending March 31, 20___. If this is a fleet permit, this approval covers all vehicles bearing the company name. If the permit is to cover **unmarked** company trucks, please attach a list to this form giving the year, make VIN number, maximum weight and registration number. The holder of the permit shall be liable for any damage to highways or bridges per VSA Title 23, §1400(a) and is **required to furnish the municipality a valid Certificate of Insurance** in the following amounts: a minimum of \$100,000/\$300,000 Personal Injury Liability Coverage and \$100,000 Property Damage Coverage. Note: Effective July 1, 1994, a Vermont State blanket permit is NOT required to operate on local highways and bridges.

	Town Manager	
Approved by Duly Authorized Town Agent	Title	Date

